

6.3.1 The institution has effective welfare measures and performance appraisal system for teaching and non-teaching staff.

Meeting

05/04/2022

A Meeting of Teaching Staffs were called with Director cum Principal at 4:30 - 5:00 PM in administrative Block.

Following Points were discussed

- ① Discussion regarding on the timing of teaching and non-teaching staffs. The faculties should reach the College Campus at 9:20 AM.
- ② Discussion regarding on Conference Participation and Presentation. Faculties should Participated as Presenters or Paper and Poster Presentation for National and International Conference Sponsored by National & International governing bodies. For this institute will provide Registration fee for at least five Conference in a year through the selection Procedure and TA DA for Best Paper awardee.
- ③ Discussion regarding the Constitution of Different Committees.
 - Grievance Redressal Committee
 - ICC
 - SC & ST Committee
 - Anti ragging Committee
 - Anti ragging Squad.
 - Women Cell Committee
 - Placement Committee

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TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

— Examination Committee

* Constituting different clubs:

- Red Ribbon Club
- Art and culture club
- Sports club
- Wellness club

DIRECTOR CUM PRINCIPAL
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DISTT. KANGRA (H.P.)

- 1 Dr. Vinay Pandit
- 2 Dr. Cps Verma
- 3 Tarun Kumar
- 4 Pravin Kumar
- 5 Shweta Kulkarni
- 6 Dev Raj
- 7 Arjun
- 8 Archana Chaudhary
- 9 Dr. Pratima Ashwari
- 10 Ritu Rana
- 11 Asha
- 12 MANISH KUMAR
- 13 Nishant Garg
- 14 Asti
- 15 Dimple
- 16 Mr. Shubham Sharma
- 17 Akshay Thakur
- 18 Nikhil
- 19 DEV ROOP
- 20 Jyotsna Bhatnagar
- 21 Rashmi Devi
- 22 Ratna

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Pooja Kaushal
Jyoti Chakraborty
Shriya Sharma
Shavinder Kumari

OK
Pooja
Shriya
Shavinder


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Laureate Institute of Pharmacy

(Approved by PCI & AICTE, New Delhi and H.P. Govt.)
Affiliated to H.P. University, Shimla & H.P. Technical University, Haridwar
Kathog, Tehsil Dehra, Distt. Kangra (H.P.)-177 101

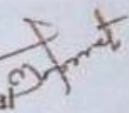
Ref. No. LIPh/2018/Staff-3614

Date 07.05.18

TO WHOMSOEVER IT MAY CONCERN

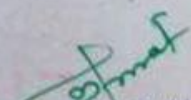
NO OBJECTION CERTIFICATE

This is certified that Mr. Shiv Kumar Kushawaha S/o Lt. Sh. Prabhu Narayan is working as Associate Professor in our institute since 1st, August 2015 to till. The institute has no objection for applying and pursuing Ph.D. program by Mr. Shiv Kumar Kushawaha in any university.

Principal 



Principal
Laureate Institute of Pharmacy
Kathog, Teh. Jawalamukhi
Distt. Kangra (H.P.)


DIRECTOR CUM PRINCIPAL
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Laureate Institute of Pharmacy

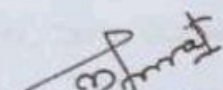
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Affiliated to Himachal Pradesh Technical University, Hamirpur
V.P.O. Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P. (177101)

LIP/2022/Estt. 5571

17-05-2022

To Whom so ever it may concern

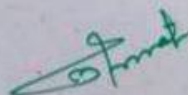
Mr. Nishant Goutam is employed as Assistant Professor in this institute since 2017 on a full time basis. He expressed his interest to join Ph.D. programme at Shobhit University Saharanpur, Gangoh (U.P.). Our organisation has **No Objection** for pursuing his doctoral programme on his own expenses and cost, without affecting college activities during his research work.


Dr. M.S. Ashawat

Director cum Principal

Director Cum Principal
Laureate Institute of Pharmacy
Kathog Tehsil Jawalamukhi
Distt. Kangra (H.P.)







Ph. : 92184-28040, 92184-05087

Laureate Institute of Pharmacy

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Affiliated to Himachal Pradesh Technical University, Hamirpur

V.P.O Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P. Pin Code 176031

Ref. No.

LIPh 2020 EST-4523

Date

23/1/2020

TO WHOM SO EVER IT MAY CONCERN

Mr. Tarun Kumar is employed as Assistant Professor in this institute since 2017 on a full time basis. Mr. Tarun Kumar has expressed his interest to join Ph.D. programme at Shobhit University Saharanpur, Gangoh (UP). Our organization has **No Objection** for pursuing his doctoral programme on his own expenses and cost, without affecting college activities during his research work.

Dr. M.S. Ashawat

Director cum Principal

Director cum Principal
Laureate Institute of Pharmacy
Kathog, Tehsil Jawalamukhi
Distt. Kangra (HP)

(Signature)



Teletax : 01970-223000
Ph : 92184-28040, 92184-05087

Laureate Institute of Pharmacy

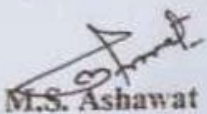
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V.P.O. Tawana, District Jalandhar, Distt. Kangra, H.P. (177101)

Ref. No. LIPh/2022/Estt. 5570

Date 17-05-2022

To Whom so ever it may concern

Ms. Shavinder Kumari is employed as Assistant Professor in this institute since 2019 on a full time basis. She expressed her interest to join Ph.D. programme at Shobhit University Saharanpur, Gangoh (U.P.). Our organisation has No Objection for pursuing her doctoral programme on her own expenses and cost, without affecting college activities during her research work.


Dr. M.S. Ashawat

Director cum Principal

Director Cum Principal
Laureate Institute of Pharmacy
Kathog Tehsil Jawalamukhi
Distt. Kangra (H.P.)







Telefax: 01970-223000
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LAUREATE INSTITUTE OF PHARMACY

(Approved by PCI & AICTE, New Delhi and H.P. Govt. Under Section 2(f) of UGC Act 1956)
Affiliated to Himachal Pradesh Technical University, Hamirpur
V.P.O Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P.(176031)

Ref. No.

Date:.....

SERVICE RULES

A. PREAMBLE

1. The service rules shall be called as the **Laureate Institute of Pharmacy, Kathog** service rules.
2. These service rules may be changed in future based on the various enabling Acts, Government rules and regulations, Stake holder's input and other parameters which will evolve over the time frame.

B. APPLICABILITY

1. It will apply to every regular and contract based employees of the Institute as per their date of joining.

C. DEFINITIONS

1. The Institute means, Laureate Institute of Pharmacy, Kathog, Tehsil Jwalamukhi, Distt. Kangra, H.P.
2. 'Governing body' means the 'The Governing Body of the Institute' constituted as per AICTE norms.
3. 'Chairman' means the 'Chairman of Governing body of the Institute'.
4. Executive secretary means 'Executive secretary of the Institute'.
5. 'Managing Director' means the Managing Director of the Institute.
6. The 'University' means 'Himachal Pradesh Technical University, Hamirpur, H.P.'.
7. 'Principal' means the Principal of the Institute or any other person authorized by the management to discharge the duties and responsibilities of the Principal, whatever his/her designation may be, otherwise.
8. The 'employee' means a person who is employed by the institute including Principal and Vice Principal excluding those engaged on daily wages.
9. Vacation means any recess in between academic year, which is for a minimum period of 10 days.
10. 'Competent authority means' Chairman/Secretary/Managing Director in case of Principal and Principal in case of other employees.
11. 'Teaching staff' means Professor, Associate Professor and Assistant Professor of the Institute.


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12. 'Technical and Administrative staff' means all categories of technical and supporting staff including administrative other than the teachers.
13. An 'academic year' means a period of twelve months as notified by the affiliating University in each calendar year.
14. The authority to implement these rules vests with the Governing body/Director/Principal of the institute.
15. 'Duty' – An employee is said to be on duty for the purpose of service benefits-
 - a. When an employee is discharging his/her duties for the post to which he/she is appointed or undergoing training prescribed for the post.
 - b. When the employee is absent from the duty on authorized holidays or permitted vacations or when availing any leave sanctioned by the competent authority.
 - c. When the employee is attending conferences, seminars, summer schools, workshops, orientation programs, Faculty Development Programs etc duly permitted by a competent authority.
 - d. When the employee is attending to the work assigned by the competent authority in the interest of Institute or Management.
16. 'Leave'- means leave granted by the competent authority to the employee for which he/she is eligible.
17. 'Pay' means basic pay in the pay scale or basic pay with a allowances as the case may be.

E. APPOINTMENTS

Notice inviting applications

For initiating the purpose of recruitment, the institute shall normally advertise the post in the leading newspapers or websites, wherever necessary. The required qualification and experience for the faculty members is as per the AICTE and PCI guidelines, as amended from time to time. The competent authority as its sole discretion may authorize screening of applications, screening test and interview for appointment, which may be considered fit for different categories of vacancies.

Procedure for selection

All appointments to any post in the Institute shall be made by Managing Director of Institute on recommendation of selection committee constituted as per the norms of AICTE/PCI and Himachal Pradesh Technical University, Hamirpur. For the appointment of all the non-teaching posts selection committee shall be constituted as per the norms of Institute/State Government.

Appointment

Appointment of Teaching and Non-Teaching staff on full time basis including Director/Principal will be made in accordance with the recommendation of the selection


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discharge his/her official duties satisfactorily etc. giving 3 months' notice or 3 months' salary in lieu thereof.

5. No application of an employee seeking employment elsewhere shall be forwarded during period of probation. On completion of probation not more than two applications per academic (June-July) year shall be forwarded for outside jobs.
6. All employees shall have to give three month notice in case he/she desires to be relieved on resignation and alternatively he/she shall pay 3 month salary in lieu thereof. The resignation shall come into force from the date of accepting the resignation by the management/Principal or date of his/her relief, whichever is earlier. For all the employees in the institute, personal file and service register shall be maintained with regular updating as per the norms.

LEAVE RULES

General Leave Rules

1. Leave cannot be claimed as matter of right. The sanctioning authority has full discretion to refuse or revoke any kind of leave when the exigencies of services demands.
2. A leave account shall be maintained for each employee in an appropriate register.
3. An employee shall not take up any service or employment while on leave.
4. Principal shall be the competent authority to sanction all the leaves on recommendation of HOD. In case of Principal, Managing Director/Secretary shall be the authority to sanction leaves.
5. Either prefixing or suffixing any kind of leave with vacation is allowed after prior approval.
6. Employees when deputed on official duty or on institute work, the period of their absence shall be treated as 'On duty'.

Casual Leaves

1. All employees of the institute shall be entitled to 12 days of casual leaves other than the gazette leaves.
2. Casual leave in and one stretch should not exceed seven days in total period of 10 days, prefixing, suffixing or sandwiching with public holidays.
3. Casual leaves for half day for an employee can be granted for the forenoon or afternoon session.
4. In normal circumstances casual leave requires advance sanction. The employee has to make alternate arrangement for his/her work.


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Himachal Pradesh State Government/University scales of pay as applicable from time to time shall be adapted to the posts classified as non-teaching staff.

2. Allowances: Dearness, house rent and other allowances as per the H.P State Government rates and rules as extended as annual increments by management are adapted from time to time to all regular employees of the college accordingly to permissible budget.
3. Regular increments shall be sanctioned by the Principal only after satisfactory performance of the employee and that also after recommendation from the respective Head of the Department in the prescribed Performa. In the case of HOD, Principal is the sanctioning authority. In the case of Principal, Managing Director is the sanctioning authority. In the case of employee in the office, the Principal is the sanctioning authority on the recommendation of office superintendent.

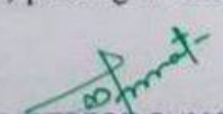
The management shall have authority to withhold an increment for a period not exceeding one year as a disciplinary measure on sufficient and valid reasons and after employee has been given fair opportunity to defend oneself.

PROMOTION

- Promotion in respect of members of faculty would be in tune with the guidelines of the Career Advancement Schemes (CAS) prescribed by AICTE, i.e. **Performance Based Appraisal System and the minimum prescribed scores in academic performance indicator** will be the criteria. The CAS also suggests the formulation of a screening committee including representative of Governing body, Principal, University Nominee and Subject Expert.
- Promotion in respect to all other categories of employee shall generally be in line with the state government norms and performance based appraisal.

GENERAL SERVICE CONDITIONS

1. All the employees of the institute shall be subject to the general disciplinary and conduct rules of the institute.
2. All the employees of the Institute are required to be present during working hours of the institute on all working days.
3. An employee of the institute shall devote his/her working time to the service of the Institute and shall not engage directly or indirectly in any trade or business or private tuition or any other work, which is likely to interfere with proper discharge of his/her duties. The provision shall not apply to the academic work related to University examinations, question paper settings, delivering guest lectures or any other work undertaken with prior permission of the Principal/Management.
4. The services of an employee, probationer or permanent are liable to be terminated on ground of fraud, gross indiscipline, negligence of duties, prolonged illness, disability to


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committee and appointment letters to the Teaching and Non-Teaching staff shall be issued by the Managing Director of the Institute. The appointment of Director/Principal shall be informed to the Governing body in the due course of time.

Some permanent posts may be filled from existing employees as per the norms of AICTE/PCI or affiliating University.

An employee after joining should submit all the relevant documents for educational qualification, age, address proof, PAN CARD, ADHAR NUMBER and other document required as per need.

Probation

Unless otherwise specified, all appointments against the regular posts will normally be on probation period for one year. The period of probation may extend in individual cases as per the discretion of appointing authority.

Confirmation

After completion of probation period, an employee will be eligible for confirmation on the basis of self-appraisal report. The self-appraisal report will be submitted to the concerned department In-charge, who will forward the same to the appointing authority for needful.

Termination of/Resignation from Services

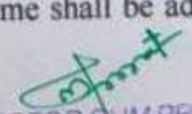
The institute reserves the right to termination the services of any employee by giving three months' notice in writing without assigning any reason or by paying the Notice Pay for the equivalent period in lieu thereof.

The institute shall have the right to terminate the services of an employee without giving any compensation whatsoever, should the employee be found guilty of breach of trust, insobriety, addiction of drugs, dishonesty, loss of mental balance, found guilty of sexual abuse, neglect of duty or conduct considered detrimental to the interest of the Institute.

An employee also reserve the right to resign from the services of the Institute by giving three months' written notice exclusive of the period of the vacation availed during the notice period. The faculty members or technical staffs are generally not allowed to leave the service during continuation of semester. Legal steps may be taken if an employee leaves without notice. The resignation letter submitted by an employee, when a disciplinary case initiated against him, will not be accepted.

PAY, ALLOWANCE AND INCREMENTS

1. AICTE/UGC scales of pay as applicable from time to time shall be adapted to the post classified as teaching staff.


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Special Leave

1. All the teaching staff members are entitled to have special leave upto 15 day in calendar year to take up examination work in our college or outside, to attend conferences, seminars etc.
2. Special casual leaves may also be granted for attending to calamities subject to prior approval after exhausting all casual leaves.

Half Pay Leaves

1. The half pay leave may be granted to regular employee on medical grounds and on private affairs at the rate of 20 days per calendar year.

Commutated Leave not exceeding half the amount of half-pay leave due may be granted on medical grounds to permanent employees subject to the following conditions:

- i. Commuted leaves during the entire service shall be limited to a maximum of 240 days.
- ii. When commuted leave is granted, twice the amount of such leave shall be debited against the half pay leave due.

Maternity Leaves

1. All the women employees are entitled to maternity leave of 90 days each for first two pregnancies.

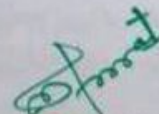
Faculty Improvement Program

The faculty members may be permitted to improve their academic qualification by attending courses/research work in higher institution for learning. The maximum number of faculty deputed is restricted to one member per department per year. In such cases the faculty member is entitled to receive half of his salary during this period of study.

Management is the sanctioning authority for such leave on the recommendations of the Principal and Head of the Department concerned.

Grant of Lien/ Extraordinary Leave

Extraordinary leave may be granted to all regular employees by Principal/Management to work elsewhere for a period of one year, when an employee put a service of 5 year or more continuous service in the institution. During such leave he/she shall not be entitled for any pay or allowances.


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LEAVE RULES FOR CONTINGENT STAFF

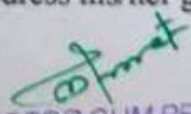
All the contingent staff of the institute are eligible for a casual leave of 12 days in a calendar year and other leaves of 12 days.

TRAVELLING ALLOWANCE, DAILY ALLOWANCE, LOCAL TRANSPORT

Employees of the institution when deputed to any outstations shall be entitled to travelling allowance, daily allowances and other permissible expenses they incur on production of valid documents. It is a fundamental principle that allowances are not to be a source of profit and no allowance is granted to cover the expenses of family members travelling with them when on duty.

CONDUCT RULES FOR ALL EMPLOYEES

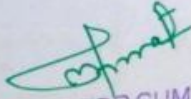
1. Every employee shall be governed by these rules and liable for disciplinary action in case of breach of these rules.
2. Every employee shall at all-time maintain the integrity of character, be devoted to his/her duty, be honest and impartial in his/her official dealings. He/she shall exhibit utmost loyalty and always act in best interest of the institute.
3. An employee shall be required to observe schedule hours of the working during which he/she must be present at the place of his/her work. No employee shall be absent from duties without prior permission. Even during leave or vacation no employee shall leave the station without informing to the competent authority. While leaving the station an employee shall inform to the competent authority in writing about the address and contact number on which he/she will be available during the period of leave.
4. No employee shall be a member of any political party or take part in politics or to be associated with any party or organization, which take part in political activity, nor shall aid or assist in any manner any political movement or activity.
5. No employee shall make any statement, publish or write through any media which has the effect of an adverse criticism on any policy or rule of the institute.
6. No employee can engage directly or indirectly in any trade or private tuition or undertake employment outside official assignment, whether for profit or not.
7. An employee against whom insolvency proceedings commenced in a court of law shall forthwith report full facts thereof to the institute.
8. An employee against whom any criminal proceedings have been initiated in a court of law shall immediately inform to the competent authority of the institute regarding details thereof.
9. Whenever an employee wishes to put forth any claim or seeks redress of any grievance he/she must put his/her case in writing through proper channel to the competent authority and shall forward any advance copies of his/her application to higher authority unless the competent authority rejected his/her claim or rejected to redress his/her grievance.


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10. An employee who commits any offence or negligence of duty or does not act detrimental to the interest of the institute is subject to an enquiry and disciplinary action by the competent authority.
11. No employee shall engage in strike or incitement thereto or similar activities such as absence from work or neglect of duties etc. Violation of this rule will amount to misconduct and attract deterrent punishment.

DISCIPLINARY ACTION

1. All employees are liable of disciplinary action for disobedience, misconduct and negligence of duty. However such disciplinary action shall be taken after establishing the grounds on basis of which disciplinary action has been initiated and after a reasonable opportunity has been provided to the employee to defend himself/herself.
2. As part of disciplinary action, the following punishment for good and sufficient reasons may be imposed upon the employees of the institution, after establishing the facts about committing an offence or negligence of duties.
 - Censure
 - Withholding increment/promotion
 - Recovery from his/her salary whole or part of any loss caused to the institute due to the negligence of duty or breach of trust/order/rules.
 - Suspension from services
 - Removal from services
 - Dismiss from services
3. An employee can appeal against disciplinary action by competent authority to governing body/management of the institute.


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GROUP PERSONAL ACCIDENT INSURANCE POLICY

SECTION 1 – SCHEDULE

Policy Number:

2999201856949801000

1. Name & Address of the Policyholder

LAURATE INSTITUTE OF PHARMACY

Dehra, Laurate Institute Of Pharmacy Kangra, Himachal Pradesh, Pin-177101, Mobile-9805676721

GSTIN State

NA

State Code

NA

GSTIN

NA

2. Policy Period

Policy Effective Date 27 August 2018

Policy Expiry Date: 26 August 2019

3. a. Maximum Any One Life Limit:

Rs. 200,000.00

b. Maximum Accumulation Limit:

Rs. 108,400,000.00

4. Operative Time:

24 Hours

5. Territory of Insurance:

Worldwide

6. Details of the Insured Persons:

Risk Class Details	No. Of Employees	Nature of Duties
Category 2	542	Full time students of the institute
Total	542	

8. Premium Payable:

		Annual
Net Premium	Rs.	65,039.00
GST : 18% Central Tax 9% (5854.00) + State Tax 9% (5854.00),	Rs.	11,708.00
Total Amount Payable	Rs.	76,747.00

Invoice Number: 08082800348671

SAC Code: 9971

Note: "Goods and Services Tax for this invoice is not payable under reverse charge basis"

Policy No. 2999201856949801000

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HDFC ERGO General Insurance Company Limited (Formerly HDFC General Insurance Limited from Sept 14, 2016 and L&T General Insurance Company Limited upto Sept.13, 2016) CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165 - 166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai - 400 020. Customer Service Address: D-301, 3rd Floor, Eastern Business District (Magnet Mall), LBS Marg, Bhandup (West), Mumbai - 400078. Toll Free: 1800-2-700-700 (Accessible from India only) | Fax : 91 22 6638 3689 | | care@hdfcergo.com | www.hdfcergo.com. IRDAI Reg No. 146.

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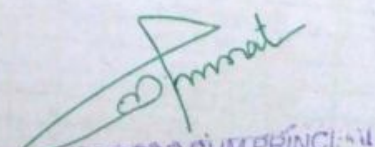
Annexure Attached to and forming part of Policy No 2990201859136501000

LAUREATE INSTITUTE OF PHARMACY

S.No	Emp. Code	Insured Name	Gender	DOB	Age	Relation	Accidental Death & Permanent Disablement Sum Insured (Rs)	Emergency Medical Expenses – Accident Only	Burns	Broken Bones
1	1	Dr. M.S. Ashawat	M	14/12/1974	43	Self	500,000.00	10,000.00	5,000.00	5,000.00
2	2	Dr. Vinay Pandit	M	17/08/1978	40	Self	500,000.00	10,000.00	5,000.00	5,000.00
3	3	Prof. C. P. S. Verma	M	01/04/1959	59	Self	500,000.00	10,000.00	5,000.00	5,000.00
4	4	Dr. Manish Sinha	M	30/06/1980	38	Self	500,000.00	10,000.00	5,000.00	5,000.00
5	5	Mr. Pravin Kumar	M	05/12/1981	37	Self	500,000.00	10,000.00	5,000.00	5,000.00
6	6	Mr. Shiv Kumar Kushawaha	M	01/08/1980	38	Self	500,000.00	10,000.00	5,000.00	5,000.00
7	7	Mr. Shammy Jindal	M	02/03/1985	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
8	8	Mr. Nishant Gautam	M	24/03/1982	36	Self	500,000.00	10,000.00	5,000.00	5,000.00
9	9	Ms. Kamya Jindal	F	11/02/1987	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
10	10	Mr. Neelam Raj Kumar	M	22/09/1982	35	Self	500,000.00	10,000.00	5,000.00	5,000.00
11	11	Ms. Ritu Rana	F	22/12/1988	29	Self	500,000.00	10,000.00	5,000.00	5,000.00
12	12	Ms. Archana Chaudhary	F	15/09/1987	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
13	13	Ms. Pooja Kaushal	F	19/12/1991	26	Self	500,000.00	10,000.00	5,000.00	5,000.00
14	14	Ms. Upasana Thakur	F	26/04/1991	27	Self	500,000.00	10,000.00	5,000.00	5,000.00
15	15	Ms. Dimple Kumari	F	26/06/1991	27	Self	500,000.00	10,000.00	5,000.00	5,000.00
16	16	Mr. Ankaj Kaundal	M	07/12/1987	31	Self	500,000.00	10,000.00	5,000.00	5,000.00
17	17	Mr. Tarun Kumar Sharma	M	01/05/1987	31	Self	500,000.00	10,000.00	5,000.00	5,000.00
18	18	Ms. Arti Devi	F	15/12/1987	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
19	19	Mr. Dev Raj	M	17/06/1985	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
20	20	Ms. Aika Sharma	F	23/02/1988	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
21	21	Dr. Suresh Verma	M	18/09/1984	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
22	22	Dr. Gourav Joshi	M	09/01/1992	26	Self	500,000.00	10,000.00	5,000.00	5,000.00
23	23	Ms. Nidhika Kaundal	F	11/12/1993	24	Self	500,000.00	10,000.00	5,000.00	5,000.00
24	24	Ms. Dipima Choudhary	F	25/11/1994	23	Self	500,000.00	10,000.00	5,000.00	5,000.00
25	25	Ms. Anchal Sharma	F	18/09/1995	22	Self	500,000.00	10,000.00	5,000.00	5,000.00
26	26	Mr. Nikhal	M	28/11/1993	24	Self	500,000.00	10,000.00	5,000.00	5,000.00
27	27	Mr. Rakesh Kumar	M	22/04/1985	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
28	28	Ms. Sharu Priya	F	11/08/1993	25	Self	500,000.00	10,000.00	5,000.00	5,000.00
29	29	Ms. Astha	F	10/07/1995	23	Self	500,000.00	10,000.00	5,000.00	5,000.00
30	30	Mr. Rajesh Walia	M	15/06/1973	45	Self	500,000.00	10,000.00	5,000.00	5,000.00
31	31	Ms. Kavita Walia	F	27/09/1977	40	Self	500,000.00	10,000.00	5,000.00	5,000.00
32	32	Mr. Jasbir Singh	M	04/07/1981	37	Self	500,000.00	10,000.00	5,000.00	5,000.00
33	33	Mr. Vijay Dhiman	M	28/05/1986	32	Self	500,000.00	10,000.00	5,000.00	5,000.00
34	34	Ms. Nanika Kapoor	F	16/03/1979	39	Self	500,000.00	10,000.00	5,000.00	5,000.00
35	35	Mr. Ajay Kaundal	M	01/04/1984	34	Self	500,000.00	10,000.00	5,000.00	5,000.00
36	36	Ms. Akshu Dhiman	F	08/04/1988	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
37	37	Ms. Komal	F	14/09/1990	27	Self	500,000.00	10,000.00	5,000.00	5,000.00
38	38	Mr. Rakesh Chand	M	19/12/1983	34	Self	500,000.00	10,000.00	5,000.00	5,000.00
39	39	Mr. Mohit Sharma	M	06/06/1990	28	Self	500,000.00	10,000.00	5,000.00	5,000.00
40	40	Mr. Neeraj Kumar	M	21/07/1980	38	Self	500,000.00	10,000.00	5,000.00	5,000.00
41	41	Mr. Gourav Awasthi	M	27/12/1987	30	Self	500,000.00	10,000.00	5,000.00	5,000.00
42	42	Ms. Saroj Kumari	F	04/09/1975	43	Self	500,000.00	10,000.00	5,000.00	5,000.00
43	43	Mr. Raj Kumar	M	06/03/1980	38	Self	500,000.00	10,000.00	5,000.00	5,000.00
44	44	Ms. Monika Thakur	F	02/08/1976	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
45	45	Mr. Rishi Sharma	M	03/09/1989	29	Self	500,000.00	10,000.00	5,000.00	5,000.00
46	46	Ms. Shelly Sharma	F	24/07/1993	25	Self	500,000.00	10,000.00	5,000.00	5,000.00
47	47	Kamal Kumar	M	24/09/1981	36	Self	500,000.00	10,000.00	5,000.00	5,000.00
48	48	Mr. Rajeev Kaundal	M	11/01/1988	31	Self	500,000.00	10,000.00	5,000.00	5,000.00
49	49	Mr. Rakesh Kumar	M	04/06/1975	43	Self	500,000.00	10,000.00	5,000.00	5,000.00
50	50	Ms. Mangala Devi	F	17/02/1983	35	Self	500,000.00	10,000.00	5,000.00	5,000.00
51	51	Ms. Sewarna Devi	F	07/11/1976	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
52	52	Ms. Champa Devi	F	15/03/1969	49	Self	500,000.00	10,000.00	5,000.00	5,000.00
53	53	Mr. Ravi Kumar	M	14/05/1991	27	Self	500,000.00	10,000.00	5,000.00	5,000.00

Annexure Attached to and forming part of Policy No 2999201859136501000
 LAURATE INSTITUTE OF PHARMACY

Emp. Code	Insured Name	Gender	DOB	Age	Relation	Accidental Death & Permanent Disablement Sum Insured (Rs)	Emergency Medical Expenses – Accident Only	Burns	Broken Bones
54	Mr. Chanchal	M	11/03/1983	34	Self	500,000.00	10,000.00	5,000.00	5,000.00
55	Mr. Sanjeev Kumar	M	04/05/1967	51	Self	500,000.00	10,000.00	5,000.00	5,000.00
56	Mr. Sarwan Kumar	M	22/04/1983	35	Self	500,000.00	10,000.00	5,000.00	5,000.00
57	Mr. Bhupinder Singh	M	16/02/1972	46	Self	500,000.00	10,000.00	5,000.00	5,000.00
58	Mr. Deepak Dadwhal	M	20/06/1986	32	Self	500,000.00	10,000.00	5,000.00	5,000.00
59	Mr. Gurupartap	M	28/12/1979	38	Self	500,000.00	10,000.00	5,000.00	5,000.00
60	Mr. Rakesh Kumar	M	03/05/1963	55	Self	500,000.00	10,000.00	5,000.00	5,000.00
61	Ms. Sunita Devi	F	20/01/1976	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
62	Mr. Roshan Lal	M	01/01/1960	58	Self	500,000.00	10,000.00	5,000.00	5,000.00
63	Ms. Shalu Koundal	F	17/05/1998	20	Self	500,000.00	10,000.00	5,000.00	5,000.00
64	Ms. Hema Pandit	F	14/09/1982	35	Self	500,000.00	10,000.00	5,000.00	5,000.00
65	Dr. Pratima Ashawat	F	10/01/1975	43	Self	500,000.00	10,000.00	5,000.00	5,000.00
66	Mr. Manish Kumar	M	08/02/1985	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
67	Ms. Kavita Sharma	F	20/10/1980	37	Self	500,000.00	10,000.00	5,000.00	5,000.00
68	Ms. Shweta Sood	F	05/04/1986	32	Self	500,000.00	10,000.00	5,000.00	5,000.00
69	Ms. Priya Sharma	F	22/11/1983	34	Self	500,000.00	10,000.00	5,000.00	5,000.00
70	Ms. Hema Pandit	F	14/09/1982	35	Self	500,000.00	10,000.00	5,000.00	5,000.00
71	Ms. Jyoti Dadwhal	F	27/06/1979	39	Self	500,000.00	10,000.00	5,000.00	5,000.00
72	Ms. Romi	F	02/06/1976	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
73	Ms. Savita Kumari	F	14/02/1986	32	Self	500,000.00	10,000.00	5,000.00	5,000.00
74	Ms. Priya	F	22/01/1990	28	Self	500,000.00	10,000.00	5,000.00	5,000.00
75	Ms. Jyoti Bansal	F	15/03/1994	24	Self	500,000.00	10,000.00	5,000.00	5,000.00
76	Ms. Priya Thakur	F	14/03/1992	26	Self	500,000.00	10,000.00	5,000.00	5,000.00
77	Ms. Shalini	F	12/02/1992	26	Self	500,000.00	10,000.00	5,000.00	5,000.00
78	Ms. Nidhi	F	11/02/1985	33	Self	500,000.00	10,000.00	5,000.00	5,000.00
79	Mr. Deepak Sharma	M	24/07/1991	27	Self	500,000.00	10,000.00	5,000.00	5,000.00
80	Mr. Kushal Kumar	M	17/04/1982	36	Self	500,000.00	10,000.00	5,000.00	5,000.00
81	Mr. Devroop	M	30/12/1975	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
82	Ms. Monika Sharma	F	17/05/1974	44	Self	500,000.00	10,000.00	5,000.00	5,000.00
83	Mr. Anurag Joshi	M	03/07/1979	39	Self	500,000.00	10,000.00	5,000.00	5,000.00
84	Mr. Kumar Manoj	M	22/03/1982	36	Self	500,000.00	10,000.00	5,000.00	5,000.00
85	Mr. Pawan I	M	08/11/1974	43	Self	500,000.00	10,000.00	5,000.00	5,000.00
86	Mr. Pawan II	M	17/04/1968	50	Self	500,000.00	10,000.00	5,000.00	5,000.00
87	Mr. Sunil Kumar	M	20/04/1961	57	Self	500,000.00	10,000.00	5,000.00	5,000.00
88	Mr. Suresh Dhimani	M	25/03/1968	50	Self	500,000.00	10,000.00	5,000.00	5,000.00
89	Ms. Santosh Kumari	F	15/10/1973	44	Self	500,000.00	10,000.00	5,000.00	5,000.00
90	Ms. Veena Devi	F	18/01/1976	42	Self	500,000.00	10,000.00	5,000.00	5,000.00
91	Mr. Sanjay	M	28/04/1982	36	Self	500,000.00	10,000.00	5,000.00	5,000.00
TOTAL						45,500,000.00	910,000.00	455,000.00	455,000.00



 DIRECTOR CUM PRINCIPAL
 LAURATE INSTITUTE
 OF PHARMACY, KATHOG
 TEH. JAWALAMUKHI
 DISTT. KANGRA (H.P.)

GROUP PERSONAL ACCIDENT INSURANCE POLICY

SECTION 1 – SCHEDULE

Policy Number: 2999202987059800000

1. Name & Address of the Policyholder **LAUREATE INSTITUTE**
 Laureate Institute Vpo Kathog Distt Kangra
 Kangra, Himachal Pradesh, Pin-177101

GSTIN State NA
State Code NA
GSTIN NA

2. Agent/Broker Name: HDFC Bank Ltd

3. Policy Period From 00:01 hours: September 05, 2019
 To (Midnight) : September 04, 2020

4. a. Maximum Any One Life Limit: Rs. 200,000.00
b. Maximum Accumulation Limit: Rs. 122,000,000.00

5. Operative Time: 24 Hours

6. Territory of Insurance: Worldwide

7. Details of the Insured Persons:

Category of Insured Person	No. Of Employees	Nature of Duties
White Collared	610	Teaching, Managerial and Administrative Functions
Total	610	

8. Premium Payable:		
		Annual
Net Premium	Rs.	61,465.00
GST : 18% Central Tax 9% (5,532.00) + State Tax 9% (5,532.00)	Rs.	11,064.00
Total Amount Payable	Rs.	72,529.00

Invoice Number: 202987059800000

SAC Code: 9971

Note: "Goods and Services Tax for this invoice is not payable under reverse charge basis"

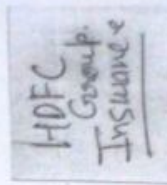
Policy No. 2999202987059800000

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HDFC ERGO General Insurance Company Limited (Formerly HDFC General Insurance Limited from Sept 14, 2016 and L&T General Insurance Company Limited upto Sept 13, 2016). CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165 - 166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai - 400 020. Customer Service Address: D-301, 3rd Floor, Eastern Business District (Magnet Mall), LBS Marg, Bhandup (West), Mumbai - 400 078. Toll Free Number: 1800 2700 700 Te.: +91 22 6638 3600 | Fax: 91 22 6638 3699 | care@hdfcergo.com | www.hdfcergo.com. UIN: HDFPAG03006V010203 IRDAI Reg No.146

DIRECTOR CUM PRINCIPAL
 LAUREATE INSTITUTE
 OF PHARMACY, KATHOG
 TEH. JAWALAMUKHI
 DISTT KANGRA (H.P.)

HDFC ERGO General Insurance Company Limited



September 18, 2019

LAUREATE INSTITUTE

Laureate Institute Vpo Kathog Distt Kangra
Kangra, Himachal Pradesh, Pin-177101

Dear Customer,

Sub: Group Personal Accident Insurance Policy No 2999202987059800000

We thank you for having preferred us for your Insurance requirements. We at HDFC ERGO General Insurance believe "Insurance" not only to be an assurance to indemnify in the event of unfortunate circumstances, but one that signifies protection and support you can count on when you need it most.

The Insurance Policy enclosed is a written agreement providing confirmation of our responsibility towards you that puts insurance coverage into effect against stipulated perils.

The Policy has been designed so as to augment the key facets and aims to provide information in a clear cut manner.

Please note that the policy has been issued based on the information contained in the proposal form and / or documents received from you or your representative / broker. Where the proposal form is not received, information obtained from you or your representative / broker, whether orally or otherwise, is captured in the policy document.

Name of the Intermediary: HDFC BANK LTD
Intermediary Code: 200691973854

Where the proposal form is not received, information obtained from you or your representative / broker, whether orally or otherwise, is captured in the policy document.

If you wish to contact us in reference to your existing policy and /or other general insurance solutions been offered by us, you may write to our correspondence address as mentioned below. Alternatively, you may visit our website www.hdfcergo.com. To enable us to serve you better, you are requested to quote your Policy Number in all correspondences.

Thanking you once again for choosing HDFC ERGO General Insurance Company Limited and looking forward to many more years of association.

Yours sincerely,

Authorised Signatory
Insurance is the subject matter of solicitation

Page 1 of 25
Policy No. 2999202987059800000
HDFC ERGO General Insurance Company Limited. (Formerly HDFC General Insurance Limited from Sept 14, 2016 and L&T General Insurance Company Limited upto Sept 13, 2016). CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165 - 166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai - 400 020. Customer Service Address: D-301, 3rd Floor, Eastern Business District (Magnet Mall), LBS Marg, Bhandup (West), Mumbai - 400 078. Toll Free Number: 1800 2700 700 Te.: +91 22 6638 3600 | Fax: 91 22 6638 3699 | care@hdfcergo.com | www.hdfcergo.com. UIN HDFPAGP03006V010203 IRDAI Reg No.146

RECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
PHARMACY KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

HDFC ERGO General Insurance Company Limited

Annexure Attached to and forming part of Policy No 2999202987059600000
LAUREATE INSTITUTE

Emp. Code	Hegic Card No.	Insured Name	Gender	DOB	Age	Relation	Accidental Death & Permanent Disablement Sum Insured (Rs)	Broken Bones (Rs)	Ambulance Cost (Rs)
315	EC1903141311-01E	Sahil Sharma	MALE	24/08/2001	18	Self	200,000.00	28,800.00	2,000.00
316	EC1903141393-01E	Sajinder Singh	MALE	10/08/1999	20	Self	200,000.00	28,800.00	2,000.00
317	EC1903141394-01E	Sanchi	FEMALE	11/08/1999	20	Self	200,000.00	28,800.00	2,000.00
318	EC1903141546-01E	Shagun Sharma	FEMALE	25/02/2001	18	Self	200,000.00	28,800.00	2,000.00
319	EC1903141464-01E	Shail Kumar Lagwal	MALE	17/07/2001	18	Self	200,000.00	28,800.00	2,000.00
32	EC1903141564-01E	Shivani	FEMALE	14/03/2001	18	Self	200,000.00	28,800.00	2,000.00
320	EC1903141312-01E	Sharad Kapoor	MALE	28/11/1999	19	Self	200,000.00	28,800.00	2,000.00
321	EC1903141150-01E	Shashwat	MALE	04/04/2001	18	Self	200,000.00	28,800.00	2,000.00
322	EC1903141073-01E	Shiana	FEMALE	02/07/2001	18	Self	200,000.00	28,800.00	2,000.00
323	EC1903141313-01E	Shikha	FEMALE	22/03/2000	19	Self	200,000.00	28,800.00	2,000.00
324	EC1903141547-01E	Shivani Dixit	FEMALE	13/07/2001	18	Self	200,000.00	28,800.00	2,000.00
325	EC1903141465-01E	Shivika	FEMALE	27/09/2001	17	Self	200,000.00	28,800.00	2,000.00
326	EC1903141548-01E	Shrutika	FEMALE	25/03/2001	18	Self	200,000.00	28,800.00	2,000.00
327	EC1903141236-01E	Shubham	MALE	03/01/2001	18	Self	200,000.00	28,800.00	2,000.00
328	EC1903141314-01E	Shubham Bagga	MALE	10/01/2001	18	Self	200,000.00	28,800.00	2,000.00
329	EC1903141395-01E	Shubham Rana	MALE	31/12/1999	19	Self	200,000.00	28,800.00	2,000.00
33	EC1903141263-01E	Shubham Chaudhary	MALE	19/11/1993	25	Self	200,000.00	28,800.00	2,000.00
330	EC1903141074-01E	Shubhangi	MALE	04/03/2001	18	Self	200,000.00	28,800.00	2,000.00
331	EC1903141151-01E	Sonam	FEMALE	23/11/1999	19	Self	200,000.00	28,800.00	2,000.00
332	EC1903141315-01E	Sourav Sanyal	MALE	12/11/1999	19	Self	200,000.00	28,800.00	2,000.00
333	EC1903141075-01E	Sourav Thakur	MALE	28/11/1999	19	Self	200,000.00	28,800.00	2,000.00
334	EC1903141396-01E	Sweta Choudhary	FEMALE	13/08/1999	20	Self	200,000.00	28,800.00	2,000.00
335	EC1903141466-01E	Talin Thakur	FEMALE	22/09/2000	18	Self	200,000.00	28,800.00	2,000.00
336	EC1903141123-01E	Vikrant Sharma	MALE	02/10/2001	17	Self	200,000.00	28,800.00	2,000.00
337	EC1903141124-01E	Vishakha Goswami	FEMALE	20/07/2000	19	Self	200,000.00	28,800.00	2,000.00
338	EC1903141444-01E	Vishal Choudhary	MALE	19/02/2001	18	Self	200,000.00	28,800.00	2,000.00
339	EC1903141291-01E	Vishal Kumar	MALE	30/09/2000	18	Self	200,000.00	28,800.00	2,000.00
34	EC1903141338-01E	Sonika Singh	FEMALE	05/12/2000	18	Self	200,000.00	28,800.00	2,000.00
340	EC1903141044-01E	Vishal Kumar Pathania	MALE	30/05/2001	18	Self	200,000.00	28,800.00	2,000.00
341	EC1903141125-01E	Vishal Rana	MALE	19/08/2000	19	Self	200,000.00	28,800.00	2,000.00
342	EC1903141445-01E	Priyanka Lagwal	FEMALE	19/03/2001	18	Self	200,000.00	28,800.00	2,000.00
343	EC1903141292-01E	Vishal	MALE	20/03/2002	17	Self	200,000.00	28,800.00	2,000.00
344	EC1903141208-01E	Jitesh Kumar Raghuvanshi	MALE	13/08/1999	20	Self	200,000.00	28,800.00	2,000.00
345	EC1903141293-01E	Sanyogita	FEMALE	28/11/1998	20	Self	200,000.00	28,800.00	2,000.00
346	EC1903141126-01E	Amit Dhman	MALE	02/10/2000	18	Self	200,000.00	28,800.00	2,000.00
347	EC1903141127-01E	Deeksha Rani	FEMALE	21/02/2001	18	Self	200,000.00	28,800.00	2,000.00
348	EC1903140980-01E	Dr. M.S. Ashawat	MALE	14/12/1974	44	Self	200,000.00	28,800.00	2,000.00
349	EC1903141045-01E	Dr. Vinaypandit	MALE	17/08/1978	41	Self	200,000.00	28,800.00	2,000.00
35	EC1903141490-01E	Sourav Kumar	MALE	13/09/2000	18	Self	200,000.00	28,800.00	2,000.00
350	EC1903141365-01E	Prof. C. P. S Verma	MALE	04/01/1959	60	Self	200,000.00	28,800.00	2,000.00

Signature
DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

HDFC ERGO General Insurance Company Limited

Annexure Attached to and forming part of Policy No 2999202987059800000										
LAUREATE INSTITUTE										
S.No	Emp. Code	Hegic Card No.	Insured Name	Gender	DOB	Age	Relation	Accidental Death & Permanent Disablement Sum Insured (Rs)	Broken Bones (Rs)	Ambulance Cost (Rs)
281	351	EC1903141294-01E	Mr. Pravin Kumar	MALE	12/05/1981	38	Self	200,000.00	28,800.00	2,000.00
282	352	EC1903141514-01E	Mr. Shiv Kumar Kushawaha	MALE	08/01/1980	39	Self	200,000.00	28,800.00	2,000.00
283	353	EC1903141295-01E	Dr. Amar Deep	MALE	14/01/1976	43	Self	200,000.00	28,800.00	2,000.00
284	354	EC1903141046-01E	Mr. Shammy Jindal	MALE	03/02/1985	34	Self	200,000.00	28,800.00	2,000.00
285	355	EC1903141446-01E	Mr. Nishant Gautam	MALE	24/03/1982	37	Self	200,000.00	28,800.00	2,000.00
286	356	EC1903141047-01E	Ms. Kanya Jindal	FEMALE	02/11/1987	31	Self	200,000.00	28,800.00	2,000.00
287	357	EC1903141515-01E	Ms. Rinu Rana	FEMALE	22/12/1988	30	Self	200,000.00	28,800.00	2,000.00
288	358	EC1903141209-01E	Ms. Archanachaudhary	FEMALE	15/09/1987	31	Self	200,000.00	28,800.00	2,000.00
289	359	EC1903141128-01E	Ms. Poojakaushal	FEMALE	19/12/1991	27	Self	200,000.00	28,800.00	2,000.00
290	36	EC1903141264-01E	Sudarshan Singh	MALE	02/07/1979	40	Self	200,000.00	28,800.00	2,000.00
291	360	EC1903141516-01E	Ms. Upasana Thakur	FEMALE	26/04/1991	28	Self	200,000.00	28,800.00	2,000.00
292	361	EC1903141366-01E	Ms. Dimple Kumari	FEMALE	26/06/1991	28	Self	200,000.00	28,800.00	2,000.00
293	362	EC1903141210-01E	Mr. Tarun Kumar Sharma	MALE	01/05/1987	32	Self	200,000.00	28,800.00	2,000.00
294	363	EC1903141517-01E	Ms. Arti Devi	FEMALE	15/12/1987	31	Self	200,000.00	28,800.00	2,000.00
295	364	EC1903141296-01E	Mr. Dev Raj	MALE	17/06/1985	34	Self	200,000.00	28,800.00	2,000.00
296	365	EC1903140981-01E	Ms. Alka Sharma	FEMALE	23/02/1988	31	Self	200,000.00	28,800.00	2,000.00
297	366	EC1903141211-01E	Dr. Suresh Verma	MALE	18/09/1984	34	Self	200,000.00	28,800.00	2,000.00
298	367	EC1903141212-01E	Ms. Nidhika Kaundal	FEMALE	11/12/1993	25	Self	200,000.00	28,800.00	2,000.00
299	368	EC1903141213-01E	Mr. Nikhal	MALE	28/11/1993	25	Self	200,000.00	28,800.00	2,000.00
300	369	EC1903141297-01E	Ms. Shanu Priya	FEMALE	11/08/1993	26	Self	200,000.00	28,800.00	2,000.00
301	37	EC1903141019-01E	Surjeet	MALE	29/05/1995	24	Self	200,000.00	28,800.00	2,000.00
302	370	EC1903141048-01E	Ms. Astha	FEMALE	10/07/1995	24	Self	200,000.00	28,800.00	2,000.00
303	371	EC1903140982-01E	Mr. Ajay Kumar	MALE	14/08/1992	27	Self	200,000.00	28,800.00	2,000.00
304	372	EC1903141298-01E	Mr. Shubham	MALE	01/03/1994	25	Self	200,000.00	28,800.00	2,000.00
305	373	EC1903141447-01E	Ms. Shivinder	FEMALE	14/04/1993	26	Self	200,000.00	28,800.00	2,000.00
306	374	EC1903141367-01E	Ms. Arti Rana	FEMALE	12/09/1995	23	Self	200,000.00	28,800.00	2,000.00
307	375	EC1903140983-01E	Ms. Neha Aggrwal	FEMALE	10/06/1993	26	Self	200,000.00	28,800.00	2,000.00
308	376	EC1903140984-01E	Ms. Kavita Sharma	FEMALE	09/08/1994	25	Self	200,000.00	28,800.00	2,000.00
309	377	EC1903141448-01E	Ms. Suman	FEMALE	11/10/1992	26	Self	200,000.00	28,800.00	2,000.00
310	378	EC1903140992-01E	Mr. Rajesh Walla	MALE	15/06/1973	46	Self	200,000.00	28,800.00	2,000.00
311	379	EC1903141058-01E	Ms. Kavita Walla	FEMALE	27/09/1977	41	Self	200,000.00	28,800.00	2,000.00
312	38	EC1903141265-01E	Surya Guleri	MALE	17/04/2000	19	Self	200,000.00	28,800.00	2,000.00
313	380	EC1903141378-01E	Mr. Jasbir Singh	MALE	07/04/1981	38	Self	200,000.00	28,300.00	2,000.00
314	381	EC1903141530-01E	Mr. Vijay Dhiman	MALE	28/05/1986	33	Self	200,000.00	28,800.00	2,000.00
315	382	EC1903141059-01E	Ms. Nanik Kapoor	FEMALE	16/03/1979	40	Self	200,000.00	28,800.00	2,000.00
316	383	EC1903140993-01E	Mr. Ajay Kaundal	MALE	04/01/1984	35	Self	200,000.00	28,800.00	2,000.00
317	384	EC1903140994-01E	Ms. Akshudhiman	FEMALE	04/08/1988	31	Self	200,000.00	28,800.00	2,000.00
318	385	EC1903141454-01E	Mr. Mohit Sharma	MALE	06/06/1990	29	Self	200,000.00	28,800.00	2,000.00
319	386	EC1903141379-01E	Mr. Neeraj Kumar	MALE	21/07/1980	39	Self	200,000.00	28,800.00	2,000.00
320	387	EC1903141137-01E	Mr. Gourav Awasthi	MALE	27/12/1987	31	Self	200,000.00	28,800.00	2,000.00

HDFC ERGO General Insurance Company Limited

Annexure Attached to and forming part of Policy No 2999202987059800000

LAUREATE INSTITUTE

S.No	Emp. Code	Hegic Card No.	Insured Name	Gender	DOB	Age	Relation	Accidental Death & Permanent Disablement Sum Insured (Rs)	Broken Bones (Rs)	Ambulance Cost (Rs)
321	388	EC1903141304-01E	Ms. Saroj Kumari	FEMALE	09/04/1975	44	Self	200,000.00	28,800.00	2,000.00
322	389	EC1903141223-01E	Mr. Raj Kumar	MALE	03/06/1980	39	Self	200,000.00	28,800.00	2,000.00
323	39	EC1903141095-01E	Swati Devi	FEMALE	24/12/1998	20	Self	200,000.00	28,800.00	2,000.00
324	390	EC1903141305-01E	Ms. Monika Thakur	MALE	08/02/1976	43	Self	200,000.00	28,800.00	2,000.00
325	391	EC1903141080-01E	Mr. Rishi Sharma	MALE	09/03/1989	30	Self	200,000.00	28,800.00	2,000.00
326	392	EC1903141531-01E	Ms. Shelly Sharma	FEMALE	24/07/1993	26	Self	200,000.00	28,800.00	2,000.00
327	393	EC1903141380-01E	Kamal Kumar	MALE	24/09/1981	37	Self	200,000.00	28,800.00	2,000.00
328	394	EC1903141381-01E	Mr. Rajeev Kaundal	MALE	01/11/1986	32	Self	200,000.00	28,800.00	2,000.00
329	395	EC1903141061-01E	Mr. Rakesh Kumar	MALE	06/04/1975	44	Self	200,000.00	28,800.00	2,000.00
330	396	EC1903141138-01E	Ms. Mangala Devi	FEMALE	17/02/1983	36	Self	200,000.00	28,800.00	2,000.00
331	397	EC1903141062-01E	Ms. Sawarna Devi	FEMALE	11/07/1976	43	Self	200,000.00	28,800.00	2,000.00
332	398	EC1903140995-01E	Ms. Champa Devi	FEMALE	15/03/1969	50	Self	200,000.00	28,800.00	2,000.00
333	399	EC1903141139-01E	Mr. Sanjeev Kumar	MALE	05/08/1985	34	Self	200,000.00	28,800.00	2,000.00
334	4	EC1903141505-01E	Akhil Rana	MALE	29/11/1997	21	Self	200,000.00	28,800.00	2,000.00
335	40	EC1903141020-01E	Tarvi Gautam	FEMALE	27/02/2001	18	Self	200,000.00	28,800.00	2,000.00
336	400	EC1903141140-01E	Mr. Sarwan Kumar	MALE	22/04/1983	36	Self	200,000.00	28,800.00	2,000.00
337	401	EC1903141455-01E	Mr. Bhupinder Singh	MALE	16/02/1972	47	Self	200,000.00	28,800.00	2,000.00
338	402	EC1903140996-01E	Mr. Deepak Dadwhal	MALE	05/05/1981	38	Self	200,000.00	28,800.00	2,000.00
339	403	EC1903141532-01E	Mr. Gurupartap	MALE	10/05/1980	39	Self	200,000.00	28,800.00	2,000.00
340	404	EC1903141306-01E	Ms. Sunita Devi	FEMALE	18/07/1984	35	Self	200,000.00	28,800.00	2,000.00
341	405	EC1903141063-01E	Mr. Roshanlal	MALE	19/04/1979	40	Self	200,000.00	28,800.00	2,000.00
342	406	EC1903141533-01E	Balkar	MALE	01/01/1980	39	Self	200,000.00	28,800.00	2,000.00
343	407	EC1903141534-01E	Ms. Shalu Koundal	FEMALE	17/05/1998	21	Self	200,000.00	28,800.00	2,000.00
344	408	EC1903141535-01E	Dr. Pratima Ashawat	FEMALE	10/01/1975	44	Self	200,000.00	28,800.00	2,000.00
345	409	EC1903141141-01E	Ms. Kavita Sharma	FEMALE	20/10/1980	38	Self	200,000.00	28,800.00	2,000.00
346	41	EC1903141423-01E	Umang Sharma	MALE	07/03/2000	19	Self	200,000.00	28,800.00	2,000.00
347	410	EC1903141224-01E	Ms. Hema Pandit	FEMALE	14/09/1982	36	Self	200,000.00	28,800.00	2,000.00
348	411	EC1903141456-01E	Ms. Jyoti Dadwhal	FEMALE	27/06/1979	40	Self	200,000.00	28,800.00	2,000.00
349	412	EC1903141397-01E	Ms. Romi	FEMALE	02/06/1976	43	Self	200,000.00	28,800.00	2,000.00
350	413	EC1903141398-01E	Mr. Kushal Kumar	MALE	17/04/1982	37	Self	200,000.00	28,800.00	2,000.00
351	414	EC1903141003-01E	Ms. Priya Sharma	FEMALE	22/11/1983	35	Self	200,000.00	28,800.00	2,000.00
352	415	EC1903141467-01E	Ms. Jyoti Bansal	FEMALE	15/03/1994	25	Self	200,000.00	28,800.00	2,000.00
353	416	EC1903141152-01E	Ms. Shalini	FEMALE	12/02/1992	27	Self	200,000.00	28,800.00	2,000.00
354	417	EC1903141399-01E	Mr. Devroop	MALE	30/12/1975	43	Self	200,000.00	28,800.00	2,000.00
355	418	EC1903141153-01E	Mr. Deepak Sharma	MALE	24/07/1991	28	Self	200,000.00	28,800.00	2,000.00
356	419	EC1903141076-01E	Ms. Alka Sharma	FEMALE	11/03/1978	41	Self	200,000.00	28,800.00	2,000.00
357	42	EC1903141491-01E	Vanita Rani	FEMALE	03/06/1998	21	Self	200,000.00	28,800.00	2,000.00
358	420	EC1903141077-01E	Ms. Meenakshi Bala	FEMALE	15/01/1988	31	Self	200,000.00	28,800.00	2,000.00
359	421	EC1903141316-01E	Ms. Shivani	FEMALE	25/03/1985	34	Self	200,000.00	28,800.00	2,000.00
360	422	EC1903141400-01E	Mr. Birender	MALE	28/10/1981	37	Self	200,000.00	28,800.00	2,000.00

DIRECTOR OF INSURANCE
 LAUREATE INSTITUTE
 OF PHARMACY, KATHOG
 TEH. JAWALAMUKHI
 DIST. KANGRA (H.P.)

SARV SURAKSHA PLUS (GROUP) POLICY

SECTION 1 – SCHEDULE

Policy Number: 2999204607121900000

1. Name & Address of the Policyholder: LAUREATE INSTITUTE OF PHARMACY
VPO KATHOG TEHSIL DEHRA DISTT KANGRA, NA,
KANGRA, HIMACHAL PRADESH, PIN-177101

GSTIN State: HIMACHAL PRADESH

State Code: NA

GSTIN: NA

2. Agent/Broker Name: BB000001HDFC BANK LTD BRANCH BANKING SHIMLA 4

3. Policy Period: From 00:01 hours: April 06, 2022
To (Midnight) : April 05, 2023

4. a. Maximum Any One Life Limit: Rs. 2,00,000.00
b. Maximum Accumulation Limit: Rs. 14,02,00,000.00

5. Operative Time: 24 Hours

6. Territory of Insurance: Worldwide

7. Details of the Insured Persons:

Category of insured person	No of Employees	Nature of Duties
Students	613	Full time students of the Institute
Staff	88	Teaching, Managerial and Administrative Functions
Total	701	

8. Premium Payable:		
		Annual
Net Premium	Rs.	88,176.00
Add: IGST 18%	Rs.	15,872.00
Total Amount Payable	Rs.	1,04,048.00

Invoice Number: 204607121900000

SAC Code: 9971

Note: "Goods and Services Tax for this invoice is not payable under reverse charge basis"

Policy No. 2999204607121900000

HDFC ERGO General Insurance Company Limited. IRDAI Reg. No.146 CIN: U66030MH2007PLC177117. Registered & Corporate Office: 1st Floor, HDFC House, 165-166 Backbay Reclamation, H. T. Parekh Marg, Churchgate, Mumbai - 400 920.

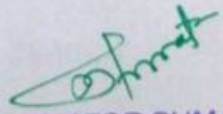
Trade Logo displayed above belongs to HDFC Ltd and ERGO International AG and used by the Company under license. Sarv Suraksha Plus (Group): HDFHLGP21002V022122.

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 LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT KANGRA (H.P.)

Annexure
(Attached to and forming part of Policy No. 2999204607121900000)

Sr. No.	Emp Code	Insured Name	HEGIC Card No.	Gender	Date of Birth	Age	Relation	Accidental Death & Permanent Disablement
554	1554	Vineet	EC2207559800-01E	MALE	25-Jun-90	31	Self	200000
555	1555	Manisha	EC2207560148-01E	FEMALE	20-Nov-00	21	Self	200000
556	1556	Jyoti Pathania	EC2207560149-01E	FEMALE	17-Feb-00	22	Self	200000
557	1557	Shad Ahmad	EC2207559801-01E	MALE	17-Jul-98	23	Self	200000
558	1558	Anshul Thakur	EC2207560237-01E	MALE	15-Sep-02	19	Self	200000
559	1559	Ayush Sharma	EC2207560408-01E	MALE	29-Jul-99	22	Self	200000
560	1560	Bahwinder Singh	EC2207560150-01E	MALE	10-Jun-97	24	Self	200000
561	1561	Kiran Bala	EC2207560060-01E	FEMALE	17-Aug-98	23	Self	200000
562	1562	Nikhil Sharma	EC2207560152-01E	MALE	12-Jan-99	23	Self	200000
563	1563	Palak Sharma	EC2207560413-01E	FEMALE	09-Sep-00	21	Self	200000
564	1564	Simran Choudhary	EC2207559884-01E	FEMALE	28-Nov-00	21	Self	200000
565	1565	Sidhant Sharma	EC2207560242-01E	MALE	15-Nov-99	22	Self	200000
566	1566	Sidhanshu	EC2207560243-01E	MALE	02-Apr-00	22	Self	200000
567	1567	Vikas Kumar	EC2207559885-01E	MALE	28-Dec-98	23	Self	200000
568	1568	Abhay Koundal	EC2207560332-01E	MALE	21-Jul-00	21	Self	200000
569	1569	Ritika Saini	EC2207560333-01E	FEMALE	07-Feb-99	23	Self	200000
570	1570	Vivek Sharma	EC2207560061-01E	MALE	20-Jul-00	21	Self	200000
571	1571	Ankush Dogra	EC2207560244-01E	MALE	08-Feb-00	22	Self	200000
572	1572	Parag Sharma	EC2207559886-01E	MALE	31-Oct-99	22	Self	200000
573	1573	Akshay Saxena	EC2207560153-01E	MALE	06-Sep-99	22	Self	200000
574	1574	Prabal Bratt Sharma	EC2207560062-01E	MALE	15-Sep-00	21	Self	200000
575	1575	Priya Kumari	EC2207560414-01E	FEMALE	08-Jul-00	21	Self	200000
576	1576	Rahul Kumar	EC2207560415-01E	MALE	14-Dec-99	22	Self	200000
577	1577	Ritik Choudhary	EC2207559975-01E	MALE	06-Aug-99	22	Self	200000
578	1578	Yukit Mahajan	EC2207560334-01E	MALE	26-Sep-98	23	Self	200000
579	1579	Shamli	EC2207560154-01E	FEMALE	31-Aug-96	25	Self	200000
580	1580	Anjali	EC2207560155-01E	FEMALE	01-Aug-01	20	Self	200000
581	1581	Anjali Kumari	EC2207560156-01E	FEMALE	01-Oct-00	21	Self	200000
582	1582	Sonia	EC2207559804-01E	FEMALE	20-Jun-99	22	Self	200000
583	1583	Ritik Sharma	EC2207560416-01E	MALE	22-Feb-00	22	Self	200000
584	1584	Anchal Gangotia	EC2207559978-01E	MALE	15-Apr-99	22	Self	200000
585	1585	Abhishek Saini	EC2207560338-01E	MALE	25-Aug-99	22	Self	200000
586	1586	Aman Sharma	EC2207560339-01E	MALE	27-Jul-99	22	Self	200000
587	1587	Sidharth Pathania	EC2207560246-01E	MALE	11-Jul-99	22	Self	200000
588	1588	Akshay Dogra	EC2207559890-01E	MALE	19-May-99	22	Self	200000
589	1589	Attish Bhardwaj	EC2207560247-01E	MALE	04-Nov-99	22	Self	200000
590	1590	Ashish Dhiman	EC2207559891-01E	MALE	23-Dec-99	22	Self	200000
591	1591	Himanshu Sharma	EC2207560420-01E	MALE	22-Aug-97	24	Self	200000
592	1592	Prince	EC2207560421-01E	MALE	05-Aug-96	25	Self	200000
593	1593	Anshul Sharma	EC2207559979-01E	MALE	25-Sep-99	22	Self	200000
594	1594	Anshul Sharma	EC2207560248-01E	MALE	19-Dec-98	23	Self	200000
595	1595	Rajesh Gautam	EC2207559892-01E	MALE	07-Sep-97	24	Self	200000
596	1596	Kajal	EC2207559807-01E	MALE	22-Jul-98	23	Self	200000
597	1597	Sahil Sharma	EC2207560249-01E	MALE	25-Jun-95	26	Self	200000
598	1598	Damini Gautam	EC2207560340-01E	FEMALE	19-Jun-97	24	Self	200000
599	1599	Sweta	EC2207560250-01E	FEMALE	04-Feb-99	23	Self	200000
600	1600	Shalini Dogra	EC2207560251-01E	FEMALE	31-Dec-98	23	Self	200000
601	1601	Kiran Bala	EC2207559980-01E	FEMALE	04-Jan-96	26	Self	200000
602	1602	Aman Kumar	EC2207560161-01E	MALE	29-Nov-97	24	Self	200000
603	1603	Ajay Malhotra	EC2207559808-01E	MALE	24-Apr-99	22	Self	200000
604	1604	Meenakshi Verma	EC2207560252-01E	FEMALE	28-Sep-99	22	Self	200000
605	1605	Keshav Dhiman	EC2207559981-01E	MALE	26-May-97	24	Self	200000
606	1606	Nikhil Sharma	EC2207559982-01E	MALE	31-Dec-98	23	Self	200000
607	1607	Rajat	EC2207560344-01E	MALE	01-Apr-01	21	Self	200000
608	1608	Shivani Chaudhary	EC2207560257-01E	FEMALE	01-Apr-01	21	Self	200000
609	1609	Gaurav Sharma	EC2207559899-01E	MALE	01-Oct-00	21	Self	200000
610	1610	Sunny Bhardwaj	EC2207560343-01E	MALE	11-Jun-99	22	Self	200000
611	1611	Aman Guleria	EC2207559984-01E	MALE	08-Apr-98	23	Self	200000
612	1612	Manisha	EC2207559900-01E	FEMALE	25-Jun-95	26	Self	200000
613	1613	Ankita	EC2207560423-01E	FEMALE	08-Dec-97	24	Self	200000
614	1614	Dr. M.S. Ashwat	EC2207559985-01E	MALE	14-Dec-74	47	Self	200000
615	1615	Dr. Vinaypandit	EC2207560258-01E	MALE	17-Aug-78	43	Self	200000
616	1616	Prof. C. P. S. Verma	EC2207560424-01E	MALE	04-Jan-59	63	Self	200000
617	1617	Dr. Amardeep Ankaigi	EC2207559901-01E	MALE	14-Jan-76	46	Self	200000
618	1618	Dr. Dharmendra Kumar	EC2207560164-01E	MALE	10-Jun-74	47	Self	200000
619	1619	Pravin Kumar	EC2207560259-01E	MALE	12-May-81	40	Self	200000
620	1620	Shiv Kumar Kushawaha	EC2207560425-01E	MALE	08-Jan-80	42	Self	200000
621	1621	Shammy Jindal	EC2207560072-01E	MALE	03-Feb-85	37	Self	200000
622	1622	Nishant Gautam	EC2207559812-01E	MALE	24-Mar-82	40	Self	200000
623	1623	Kamya Jindal	EC2207560165-01E	FEMALE	02-Nov-87	34	Self	200000
624	1624	Archanachaudhary	EC2207560073-01E	FEMALE	15-Sep-87	34	Self	200000
625	1625	Rinu Rana	EC2207560166-01E	FEMALE	22-Dec-88	33	Self	200000
626	1626	Poojakaushal	EC2207560167-01E	FEMALE	19-Dec-91	30	Self	200000
627	1627	Upasana Thakur	EC2207559813-01E	FEMALE	26-Apr-91	30	Self	200000
628	1628	Dimple Kumari	EC2207560426-01E	FEMALE	26-Jun-91	30	Self	200000
629	1629	Shavinder Kumari	EC2207560170-01E	FEMALE	22-Apr-83	38	Self	200000
630	1630	Tarun Kumar Sharma	EC2207560348-01E	MALE	05-Jan-87	35	Self	200000
631	1631	Arti Devi	EC2207559991-01E	FEMALE	15-Dec-87	34	Self	200000
632	1632	Dev Raj	EC2207560169-01E	MALE	17-Jun-85	36	Self	200000


DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)

Annexure
(Attached to and forming part of Policy No. 2999204607121900000)

Sr. No.	Emp Code	Insured Name	HEGIC Card No.	Gender	Date of Birth	Age	Relation	Accidental Death & Permanent Disablement
633	1633	Arti Rana	EC2207559816-01E	FEMALE	12-Sep-95	26	Self	200000
634	1634	Dr. Shubham Sharma	EC2207560435-01E	MALE	01-Mar-94	28	Self	200000
635	1635	Alka Gautam	EC2207560081-01E	MALE	23-Feb-88	34	Self	200000
636	1636	Anisha Rana	EC2207560082-01E	FEMALE	01-Aug-93	28	Self	200000
637	1637	Rohit Kumar	EC2207560436-01E	MALE	03-Jul-95	26	Self	200000
638	1638	Ankit Sharma	EC2207560437-01E	MALE	08-Sep-93	28	Self	200000
639	1639	Shanu Priya	EC2207559817-01E	FEMALE	01-Feb-93	29	Self	200000
640	1640	Astha	EC2207560438-01E	FEMALE	10-Jul-95	26	Self	200000
641	1641	Dimple	EC2207559905-01E	FEMALE	26-Jun-91	30	Self	200000
642	1642	Ajay Kumar	EC2207560264-01E	MALE	14-Aug-92	29	Self	200000
643	1643	Ankush Sharma	EC2207560083-01E	MALE	22-Apr-90	31	Self	200000
644	1644	Anchal Guleria	EC2207560264-01E	FEMALE	21-Nov-95	26	Self	200000
645	1645	Nikhil Sharma	EC2207559992-01E	MALE	28-Nov-93	28	Self	200000
646	1646	Anchal Sharma	EC2207560265-01E	FEMALE	01-Jun-95	26	Self	200000
647	1647	Narmada	EC2207560349-01E	FEMALE	01-Aug-91	30	Self	200000
648	1648	Akshay Thakur	EC2207560171-01E	MALE	29-Nov-95	26	Self	200000
649	1649	Manish	EC2207559906-01E	MALE	08-Feb-85	37	Self	200000
650	1650	Dev Roop	EC2207560172-01E	MALE	08-Jan-82	40	Self	200000
651	1651	Rajesh Walia	EC2207560173-01E	MALE	15-Jun-73	48	Self	200000
652	1652	Jasbir Singh	EC2207560088-01E	MALE	07-Apr-81	40	Self	200000
653	1653	Vijay Dhimani	EC2207560442-01E	MALE	28-May-86	35	Self	200000
654	1654	Nanik Kapoor	EC2207559914-01E	MALE	16-Mar-79	43	Self	200000
655	1655	Ajay Kaundal	EC2207560273-01E	MALE	04-Jan-84	38	Self	200000
656	1656	Akshudhiman	EC2207560179-01E	MALE	04-Aug-88	33	Self	200000
657	1657	Shriya	EC2207559915-01E	FEMALE	14-Sep-94	27	Self	200000
658	1658	Mohit Sharma	EC2207560274-01E	MALE	19-Dec-83	38	Self	200000
659	1659	Neeraj Kumar	EC2207559916-01E	MALE	06-Jun-90	31	Self	200000
660	1660	Rohit	EC2207560275-01E	MALE	21-Jul-93	28	Self	200000
661	1661	Raj Kumar	EC2207559999-01E	MALE	27-Dec-87	34	Self	200000
662	1662	Rakesh Kumar (Lab)	EC2207560276-01E	MALE	09-Apr-75	46	Self	200000
663	1663	Shelly Sharma	EC2207560356-01E	FEMALE	03-Jun-93	28	Self	200000
664	1664	Saroj Kumari	EC2207559826-01E	FEMALE	19-Aug-72	49	Self	200000
665	1665	Rishi Sharma	EC2207560277-01E	MALE	09-Mar-89	33	Self	200000
666	1666	Kamal Kumar	EC2207560443-01E	MALE	24-Jul-93	28	Self	200000
667	1667	Rajeev Kaundal	EC2207559827-01E	MALE	24-Sep-81	40	Self	200000
668	1668	Raghu Nand	EC2207560180-01E	MALE	01-Nov-86	35	Self	200000
669	1669	Shalu Kaundal	EC2207560357-01E	FEMALE	01-Aug-95	26	Self	200000
670	1670	Mangla Devi	EC2207560000-01E	FEMALE	06-Apr-75	47	Self	200000
671	1671	Swarna Devi	EC2207560278-01E	FEMALE	17-Feb-83	39	Self	200000
672	1672	Champa Devi	EC2207559828-01E	FEMALE	11-Jul-76	45	Self	200000
673	1673	Sunita Devi	EC2207560279-01E	FEMALE	15-Mar-69	53	Self	200000
674	1674	Bhupinder Singh	EC2207560001-01E	MALE	14-May-91	30	Self	200000
675	1675	Sarwan Kumar	EC2207560362-01E	MALE	03-Nov-83	38	Self	200000
676	1676	Deepak Dadhwal	EC2207560363-01E	MALE	05-Jan-78	44	Self	200000
677	1677	Gurpartap Singh	EC2207560096-01E	MALE	22-Apr-83	38	Self	200000
678	1678	Sourav Choudhary	EC2207560361-01E	MALE	04-Sep-98	23	Self	200000
679	1679	Kashmiri Devi	EC2207560364-01E	FEMALE	16-Mar-91	33	Self	200000
680	1680	Ankita Sharma	EC2207560097-01E	FEMALE	30-Apr-86	35	Self	200000
681	1681	Kushal	EC2207560285-01E	MALE	14-Apr-82	39	Self	200000
682	1682	Kavita Sharma	EC2207560011-01E	FEMALE	21-Oct-80	41	Self	200000
683	1683	Priya Sharma	EC2207560286-01E	FEMALE	22-Nov-83	38	Self	200000
684	1684	Hema Pandit	EC2207560098-01E	FEMALE	14-Sep-82	39	Self	200000
685	1685	Devrop	EC2207560450-01E	MALE	30-Dec-75	46	Self	200000
686	1686	Alka Sharma	EC2207560365-01E	FEMALE	10-Mar-78	44	Self	200000
687	1687	Jyoti Dadwal	EC2207560099-01E	FEMALE	27-Jun-79	42	Self	200000
688	1688	Romi	EC2207560451-01E	FEMALE	02-Jun-76	45	Self	200000
689	1689	Parvesh Mehta	EC2207560287-01E	FEMALE	22-Jun-88	33	Self	200000
690	1690	Minakshi Bala	EC2207559923-01E	FEMALE	15-Jan-88	34	Self	200000
691	1691	Arti	EC2207559924-01E	FEMALE	10-Jan-89	33	Self	200000
692	1692	Jyoti Bansal	EC2207560366-01E	FEMALE	15-Mar-94	28	Self	200000
693	1693	Chandan Kaundal	EC2207560100-01E	FEMALE	23-Nov-88	33	Self	200000
694	1694	Anuj Sharma	EC2207560186-01E	FEMALE	23-Jul-87	34	Self	200000
695	1695	Anurag Joshi	EC2207559834-01E	MALE	03-Jul-75	46	Self	200000
696	1696	Santosh Kumari	EC2207559925-01E	MALE	15-Oct-74	47	Self	200000
697	1697	Veena Devi	EC2207560288-01E	FEMALE	18-Jan-76	46	Self	200000
698	1698	Sanjay Kumar	EC2207560460-01E	MALE	28-Apr-80	43	Self	200000
699	1699	Pawan Kumar	EC2207560192-01E	MALE	07-Jul-74	47	Self	200000
700	1700	Sunil Kumar	EC2207560105-01E	MALE	20-Apr-61	60	Self	200000
701	1701	Ajay Kumar	EC2207560459-01E	MALE	28-Oct-71	50	Self	200000

Amrat
DIRECTOR CUM PRINCIPAL
DEATE INSTITUTE
PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P)



COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With ECR)
EMPLOYEES' PROVIDENT FUND ORGANISATION

TRRN: 2201711006557

Establishment Code & Name :

HP SML0007221000 LAUREATE INSTITUTE OF PHARMACY

Dues for the wage month of : October 2017

Address : JAWALAJI, KATHOG, KATHOG, TEH. DEHRA, KANGRA, HIMACHAL PRADESH

Total Subscribers :

Total Wages :

EPF
50
2,65,000

EPS
50
2,65,000

EDLI
50
2,65,000

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	1,723	0	0	0	1,723
2	Employer's Share Of Contribution	9,727	0	22,073	1,337	0	33,137
3	Employee's Share Of Contribution	31,800	0	0	0	0	31,800
Grand Total : Sixty-Six Thousand Six Hundred Sixty Rupees Only							66,660

FOR BANKS USE ONLY

Amount Received Rs. _____

Date of presentation of Cheque/DD _____

Date of Realisation of Cheque/DD _____

SBI Branch Name _____

SBI Branch Code _____

(Only for offline payment in case permitted by EPFO)

FOR ESTABLISHMENT USE ONLY

Cheque/DD No. _____ Date: _____

Cheque/DD drawn bank &

Name of the Depositor _____

Date of Deposit _____

Signature of the _____ Mobile No. _____

(This is a system generated challan on 15-NOV-2017 20:32, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY and PMPRPY-

A) A/C no 1 (Employer share) (Rs.) -

B) A/C no 10 (Pension fund) (Rs.) -

C) Total (A + B) (Rs.) -

D) Total remittance by Employer (Rs.) -

E) Total amount of uploaded ECR (C + D) (Rs.) -

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)



COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With ECR)
EMPLOYEES' PROVIDENT FUND ORGANISATION

TRRN: 2201809008409

Establishment Code & Name : HPSML0007221000 LAUREATE INSTITUTE OF PHARMACY
Address : JAWALAJI, KATHOG., KATHOG, TEH. DEHRA, KANGRA, HIMACHAL PRADESH

Dues for the wage month of : August 2018

Total Subscribers : EPF EPS EDLI
57 57 57
Total Wages : 3,48,000 3,48,000 3,48,000

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	1,751	0	0	0	1,751
2	Employer's Share Of Contribution	9,146	0	20,734	1,751	0	31,631
3	Employee's Share Of Contribution	41,760	0	0	0	0	41,760
Grand Total : Seventy-Five Thousand One Hundred Forty-Two Rupees Only							75,142

(Only for offline payment in case permitted by EPFO)

FOR ESTABLISHMENT USE ONLY (To be manually filled by Employer)

Amount Received Rs. _____
Date of presentation of Cheque/DD _____
Date of Realisation of Cheque/DD _____

Cheque/DD No. _____ Date: _____
Cheque/DD drawn bank & _____
Name of the Depositor _____
Date of Deposit _____
Signature of the _____

SBI Branch Name _____ Mobile No. _____
SBI Branch Code _____

(This is a system generated challan on 15-SEP-2018 20:28, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPV and PMPRPV-

- A) A/C no 1 (Employer share) (Rs.) - 3,637
B) A/C no 10 (Pension fund) (Rs.) - 8,243
C) Total (A + B) (Rs.) - 11,880
D) Total remittance by Employer (Rs.) - 75,142
E) Total amount of uploaded ECR (C + D) (Rs.) - 87,022

Optimal
DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)



COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION)

TRRN 2202001008041

Establishment Code & Name HPSML0007221000 LAUREATE INSTITUTE OF PHARMACY
Address : JAWALAJI, KATHOG., KATHOG, TEH.DEHRA, KANGRA, HIMACHAL PRADESH

Dues for the wage month of December 2019

Total Subscribers : EPF EPS EDLI
56 56 56
Total Wages : 3,41,500 3,41,500 3,41,500

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	1,719	0	0	0	1,719
2	Employer's Share Of	10,138	0	22,982	1,719	0	34,839
3	Employee's Share Of	57,980	0	0	0	0	57,980
Grand Total : Ninety-Four Thousand Five Hundred Thirty-Eight Rupees Only							94,538

(Only for offline payment in case permitted by EPFO)

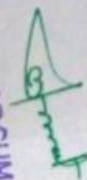
FOR BANKS USE ONLY
Amount Received _____
Date of presentation of _____
Date of Realisation of _____
SBI Branch Name _____
SBI Branch Code _____

FOR ESTABLISHMENT USE
Cheque/DD No. _____ Date: _____
Cheque/DD drawn bank & _____
Name of the Depositor _____
Date of Deposit _____ Mobile No. _____
Signature of the _____

(This is a system generated challan on 14-JAN-2020 20:00, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY and PMPRPY-

- A) A/C no 1 (Employer share) (Rs.) - 2,408
B) A/C no 10 (Pension fund) (Rs.) - 5,452
C) Total (A + B) (Rs.) - 7,860
D) Total remittance by Employer (Rs.) - 94,538
E) Total amount of uploaded ECR (C + D) (Rs.) - 1,02,398


DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)



COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION)

TRRN 2202005008558

Establishment Code & Name HPSML0007221000 LAUREATE INSTITUTE OF PHARMACY
Address : JAWALAJI, KATHOG,, KATHOG, TEH.DEHRA, KANGRA, HIMACHAL PRADESH

Dues for the wage month of April 2020

Total Subscribers : EPF EPS EDU
Total Wages : 3,33,500 3,33,500 3,33,500

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	1,679	0	0	0	1,679
2	Employer's Share Of	9,991	0	22,649	1,679	0	34,319
3	Employee's Share Of	57,020	0	0	0	0	57,020
Grand Total : Ninety-Three Thousand Eighteen Rupees Only							93,018

(This is a system generated challan on 15-MAY-2020 15:16, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	2,261	0
B) A/C no 10 (Pension fund) (Rs.) -	5,119	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	7,380	0
E) Total remittance by Employer (Rs.) -	93,018	
F) Total amount of uploaded ECR (D + E) (	1,00,398	



Confirmed
DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)



COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (with
EMPLOYEES' PROVIDENT FUND ORGANISATION)

TRRN 2202110007989

Establishment Code & Name HPSML0007221000 LAUREATE INSTITUTE OF PHARMACY
Address : JAWALAJI, KATHOG., KATHOG, TEH.DEHRA, KANGRA, HIMACHAL PRADESH

Dues for the wage month of September/2021

Total Subscribers :
Total Wages :

EPF
68
4,73,300

EPS
68
4,73,300

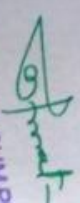
EDLI
68
4,73,300

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	2,367	0	0	0	2,367
2	Employer's Share Of	13,698	0	31,062	2,380	0	47,140
3	Employee's Share Of	62,540	0	0	0	0	62,540
Grand Total : One Lakh Twelve Thousand Forty-Seven Rupees Only							1,12,047

(This is a system generated challan on 14-OCT-2021 16:18, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

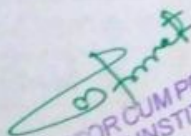
	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	239	3,443
B) A/C no 10 (Pension fund) (Rs.) -	541	7,813
C) A/C no 1 (Employee share) (Rs.) -	0	11,256
D) Total (A + B + C) (Rs.) -	780	22,512
E) Total remittance by Employer (Rs.) -	1,12,047	
F) Total amount of uploaded ECR (D + E) (	1,35,339	


DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)



List of Staff Aailed Interest Free Loan

S.No	Name	Teaching/Non-Teaching	Year	Amount (Rs)
1	Dr. C.P.S Verma	Teaching	2018	1 Lac
2	Bhupinder Sharma	Non-Teaching	2018	20000/=
3	Mangla Devi	Non-Teaching	2018	25000/=
4	Swarna Devi	Non-Teaching	2018	25000/=
5	Swarna Devi	Non-Teaching	2022	50000/=
6	Sarwan Kumar	Non-Teaching	2022	30000/=
7	Champa Devi	Non-Teaching	2022	25000/=


DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

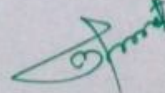
07/11/2016

Meeting

All Teaching and non-teaching staffs were called with Principal in the Presence of Managing Director of Institute at 3:15 PM in Library.

Following Points were discussed.

- Teaching and Non-Teaching Staffs will Submitted Three month notice in advance before leaving the Institute in Mid-semester (30 May and 30 Nov. dates for relief).
- 5% deduction from monthly salary are considered.
- If any faculty apply somewhere, he have to intimate the Head of Institute regarding their matter.
- Faculty Submit their Course file at the end of semester.
- Discuss regarding Herbal garden maintenance.
- Regarding improvement in teaching methodology for Students.
- Discussion on establishment of Ph.D Centre in College Campus for Pharmacy Subjects.
- Discussion on Interest free Loan (equivalent one month salary) for teaching and non-teaching staffs against the valid seasons.



DIRECTOR CAMPUS
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

The Managing Director
Laureate Institute of Pharmacy
Jwalamukhi

ADVANCE

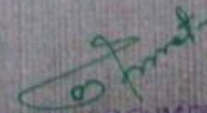
Dear Sir,
I need 1.0 lac Rupees
urgently due to some ^{personal problem.} Please give me loan
of 1.0 lac Rupees and do the needful.
Thanking you.

Yours faithfully

Prag. Ch. Verma
15/06/2018

ka.

paid advance 9
(one lakh)
Rs 1,00,000/-
Vide chro. 613509
dt: 15/06/2018


DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)

पंजाब नेशनल बैंक
punjab national bank

कथोग (कंगड़ा) वि.प.
KATHOG (Kangra) HP - 177101
RTGS/NEFT IFS Code : PUNB0265800

भारतीय रिज़र्व बैंक द्वारा जारी किया गया है।

15062018
DDMMYYYY

या धारक को OR BEARER

रुपये RUPEES

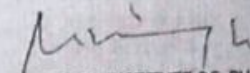
Dr. C.P.S. Verma
One lakh only

अदा करें

₹ 1,00,000/-

आका
A/C No. 2658005700000014

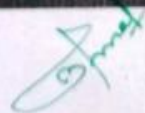
चालू खाता
CURRENT A/C
2658005700000014


LAUREATE INSTITUTE OF PHARMACY
Please sign above

GUI

619509 176024368*

29



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LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

पंजाब नैशनल बैंक Punjab National Bank

VPO: KATHOG, TEH:DEHRA, DISTT:KANGRA - 177101 (Phone: 01970-222222)

MICR Code: 501001/ACCOUNT PARTICULARS
IFSC Code: PUNB0265800

*Contact: Toll Free-18001802222/18001032222, Talled-01202490000
Principal Officer: Phn-01123716185 Fax-01123323707

Mode of Operation : SELF

Customer No. : DYF000977

Account No. : 2658005700000014 INR

LAUREATE INSTITUTE OF PHARMACY

Account Open Date : 24-03-2012

KATHOG

TEH:DEHRA DISTT KANGRA

KATHOG

JHARKHAND INDIA Pin: 177101

Registration not registered

Date of Issue : 06-07-2018

Link your Aadhar Number with SB Account.
Submit self certified copy of Aadhar Card and Mobile Number.

प्राधिकारी अधिकारी/प्रबंधक / Authorised Official/Manager

कम्प्यूटर द्वारा सृजित विवरणियों पर किसी अधिकारी द्वारा अधिप्रमाणित करने/आवाक्षर करने की आवश्यकता नहीं है। कृपया कम्प्यूटर द्वारा सृजित पासबुक/विवरणी पर हस्तलिखित (मैन्युअल) प्रविष्टियां स्वीकार न करें।

Computer generated entries shown in the statement of account do not require any authentication/initial from bank official. Please do not accept any manual entry in your computer generated Pass Book/Statement of account.

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To
The Principal
Laureate Institute of Pharmacy
Kathog.

Date: 20/10/2018

Subject: Regarding advance amount ₹ 20,000 (Twenty Thousand rupees)

885296
Date: 20/10/2018
Signature: [Signature]
Name: [Name]

Sir

I Bhupinder Singh employee of this institute want to say that, I need advance amount of rupees Twenty thousand for my urgent work. I will return this amount by deducting ₹ 1000 (one thousand rupees) per month from the salary.

So please give me an advance amount.

I shall be very thankful to you for this kind of act.

Yours faithfully

Mr. Bhupinder Singh - Bhupinder Singh to M.D Sir

LIPh Kathog

Paid Advance ₹ 20,000/-
for kind help.
Instalment of ₹ 1000/- from deducted
from the salary Oct/2018 onward
[Signature]
20/10/18

NICR Code: 176024368

IFSC खाता विवरण/ACCOUNT PARTICULARS

*Contact: Toll Free-18001802722/18001032222, Tollyd-01202410000

*Principal Nodal Officer: Phn-01123716185 Fax-01123323707

बचत बैंक खाते के साथ अपने आधार नंबर को जोड़ें।
आधार नंबर की स्व सत्यापित प्रति एवं मोबाइल नंबर प्रस्टट करें।

Mode of Operation : SELF

Customer No. : DYF000977

Account No. : 2650005700000014 INR

MS LAUREATE INSTITUTE OF PHARMACY

Account Open Date : 24-03-2012

VPO KATHOG

TEH DEHRA DISTT KANGRA

KATHOG

HIMACHAL PRADES INDIA Pin: 177101

Nomination not registered

Date of Issue : 25-10-2018

Link your Aadhar Number with SS Account.
Submit self certified copy of Aadhar Card and Mobile Number.

प्राधिकारी अधिकारी/प्रबंधक / Authorised Official/Manager

कम्प्यूटर द्वारा सृजित विवरणों पर किसी अधिकारी द्वारा अधिप्रमाणित करने/आधार करने की आवश्यकता नहीं है। कृपया कम्प्यूटर द्वारा सृजित पासबुक/विवरण पर हस्तालिखित (मैन्युअल) प्रविष्टियां स्वीकार न करें।

Computer generated entries shown in the statement of account do not require any authentication/initial from bank official. Please do not accept any manual entry in your computer generated Pass Book/Statement of account.

Scanned with CamScanner
DIRECTOR CAMPUS
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH JAWALAMUKHI

3/1/20

Rate Date	Dr. Amount Cheque No.	Particulars	Particular Amount DR Amount	Particular Amount CR Amount	Balance
26/10/2018	885296	TO BHUPINDER SINGH CASH	20,000.00		11,12,598.15
26/10/2018		BY CHQ		58,100.00	11,70,698.15
26/10/2018		BY CHQ		19,000.00	11,89,698.15
26/10/2018		SWEET TRANSFER TO [265800F200008575] Int: 1461.00 and TAX: 146.00.	2,00,000.00	59,000.00	12,28,698.15
29/10/2018	885297	265800F200008177 : Closure Proceeds TO SWARNA DEVI		1,315.00	10,28,698.15
29/10/2018	885298	CASH VIKAS GUPTA & PUNAM TO MANJULA DEVI	25,000.00	3,00,000.00	10,30,013.15
29/10/2018	885293	BY DD HIM 265800003 Paid TO MS ASHMAHI KUMAR	1,28,343.00	35,000.00	13,30,013.15
29/10/2018		Available Balance Including FFO 4250000.00 As on 10/29/18 3:29:42 PM)			13,05,013.15
					13,05,013.15
					13,40,013.15
					12,11,679.15

To
The Principal
Laureate Institute of Pharmacy
Kathog

Paid by Cash ^{28/10/2018}
Date 26/10/2018

Date: 26 Oct. 2018

Subject: Regarding advance amount of rupees Twenty Five Thousand
(₹ 25,000/-)

Sir

I Mangla Devi, employee of this institute want to say that, I need an advance amount of rupees Twenty Five Thousand (₹ 25,000/-) for my urgent work. I will return this amount by monthly deductions of Rupees one thousand and five hundred (₹ 1500/-) from my monthly salary so, please give me above said advanced amount.

I shall be very thankful to you for this kind of act.

Yours sincerely

Mangla Devi - Mangla Devi

Laureate Institute of Pharmacy
Kathog.

Forwarded to H.O. Sir
for kind perusal
26/10/2018

Advanced Rs 25,000/-
on 26/10/2018 vide Chiro
Instalment of Rs 1500/- (fifteen hundred)
be deducted from the salary
of Oct/2018 onwards

Scanned with CamScanner
DIRECTOR
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)

पंजाब दीशनाल बैंक
punjabnational bank

कयोग (कांगरा) हि.म.
KATHOG (Kangra) HP - 177101
RTGS/NEFT IFS Code : PUNB0265800

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

26/10/2018
D D M M Y Y Y Y

या धारक को OR BEARER

PAY Mrs Mangla Devi

रुपये RUPEES

अदा करें ₹ 25,000/-

खाता सं.
A/c. No. 26580057000000014

चालू खाता
CURRENT A/c

26580057000000014

GXA

LAUREATE INSTITUTE OF PHARMACY
Please sign above

885298 1760243681

29

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY KATHOG
TEH JAWALAMUKHI
DISTT KANGRA (H.P.)

NICR Code: 176024368

IFSC खाता विवरण/ACCOUNT PARTICULARS

*Contact: Toll Free-18001802222/18001032222, Tolleed-01202490000
*Principal Nodal Officer: Phn-01123716185 Fax-011233237074

Mode of Operation : SELF
Customer No. : OYF000977
Account No. : 2658005700000014 INR
MS LAUREATE INSTITUTE OF PHARMACY
Account Open Date : 24-03-2012
VPO KATHOG
TEH DEHRA DISTT KANGRA
KATHOG
HIMACHAL PRADES INDIA Pin: 177101
Nomination not registered
Date of Issue : 25-10-2018

बचत बैंक खाते के साथ अपने आधार नम्बर को जोड़ें।
आधार नम्बर की स्व सत्यापित प्रति एवं मोबाइल नम्बर प्रस्तुत करें।

Link your Aadhar Number with SB Account.
Submit self certified copy of Aadhar Card and Mobile Number.

प्राधिकारी अधिकारी/प्रबंधक / Authorised Official/Manager

कम्प्यूटर द्वारा सृजित विवरणियों पर किसी अधिकारी द्वारा अधिप्रमाणित करने/आद्याक्षर करने की आवश्यकता नहीं है। कृपया कम्प्यूटर द्वारा सृजित पासबुक/विवरणी पर हस्तलिखित (मैनुअल) प्रविष्टियां स्वीकार न करें।

Computer generated entries shown in the statement of account do not require any authentication/initial from bank official. Please do not accept any manual entry in your computer generated Pass Book/Statement of account.

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY KATHOG
LEH, JAWALAMUKHI
DISTT KANGRA (H.P.)

Date	Cheque No.	Particulars	Debit Amount	Credit Amount	Balance
26/10/2018	885295	TO BHUPINDER SINGH CASH	20,000.00	58,100.00	11,12,598.17Cr
26/10/2018		BY CHQ		19,000.00	11,89,698.17Cr
26/10/2018		BY CHQ		59,000.00	12,28,698.17Cr
26/10/2018		SWEET TRANSFER TO [265800F200008575] Int: 1461.00 and TAX: 146.00.	2,00,000.00	1,315.00	10,28,698.17Cr
29/10/2018		265800F200008177 : Closure Proceeds TO SHARMA DEVI		3,00,000.00	10,50,013.17Cr
29/10/2018	885297	CASH VIKASBAUT & PHARM		25,000.00	13,05,013.17Cr
29/10/2018	885298	BY DD NCM TO MS ASHMANI KUMAR		35,000.00	13,40,013.17Cr
29/10/2018	885293	Available Balance Including FFD	4250000.00 As on 10/29	018 3:29:42 PM	12,11,610.17Cr

To
The Principal
Laureate Institute of Pharmacy
Kathog.

885297
Valid by Cheque No. 885297
Date 26/10/2018
[Signature]

Date: 26 Oct 2018

Subject: Regarding advance amount of ₹ 25,000/- (Twenty five Thousand rupees)

Sir

I Swarna Devi, employee of this institute want to say that, I need an advance amount of rupees Twenty five Thousand (₹ 25,000) for my urgent work. I will return this amount by monthly deduction of Rupees one thousand and five Hundred (₹ 1500) from my monthly salary. So, please give me above said advanced amount.
I shall be very thankful to you for this kind of act.

Yours sincerely

Swarna Devi, Swarna Devi
Laureate Institute of Pharmacy
Kathog

Forwarded to M.D. Sir
for kind approval
[Signature]
26/10/18

Advanced ₹ 25,000/-
on 26/10/2018 vide chiro
- Inbursement of ₹ 1500/- pm deducted
from the salary of Oct/2018 on demand
of *[Signature]*

Scanned with CamScanner
OF PHARMACY, KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)



पंजाब नैशनाल बैंक
Punjab National Bank

कर्मयोग (कोगडा) हि.प्र.
KATHOG (Kangra) HP - 177101
RTGS/NEFT IFS Code : PUNB0265800

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

26/09/18
DDMMYY

PAY

Mr Sharma Devi

रुपये RUPEES

Twenty five thousand

अदा करें

₹ 25,000/-

या धारक को OR BEARER

खाता सं.
A/c No. 2658005700000014

मातृ, खाता
CURRENT A/c

2658005700000014

GXA

LAUREATE INSTITUTE OF PHARMACY
Please sign above

885297 1760243681

29

885297

M/TECH SECURITY PRINTERS CTS 2516

DIRECTOR GENERAL
LAUREATE INSTITUTE
OF PHARMACY KATHOG

केवल तीन माह के लिये देय VALID FOR THREE MONTHS ONLY

[Signature]

卷之四

पंजाब नेशनल बैंक Punjab National Bank

Phone: 0197

RTGS Code: 176024368

IFSC खाता विवरण/ACCOUNT PARTICULARS

*Contact: Toll Free-18001802222/18001032222, Telled-01202490000
*Principal Nodal Officer: Phn-01123716185 Fax-011233237074

बचत बैंक खाते के साथ अपने आधार नंबर को जोड़ें।
आधार नंबर की रक सत्यापित प्रति एवं मोबाइल नंबर प्रस्तुत करें।

Mode of Operation : SELF
Customer No. : DYF000977
Account No. : 2658005700000014 I/R
MS LAUREATE INSTITUTE OF PHARMACY
Account Open Date : 24-03-2012
VPO KATHOG
TEH DEHRA DISTT KANGRA
KATHOG
HIMACHAL PRADES INDIA Pin: 177101
Nomination not registered
Date of Issue : 25-10-2018

Link your Aadhar Number with SB Account.
Submit self certified copy of Aadhar Card and Mobile Number

प्राधिकारी अधिकारी/प्रबंधक / Authorised Official/Manager

कम्प्यूटर द्वारा सृजित विवरणियों पर किसी अधिकारी द्वारा अधिप्रमाणित करने/आधार करने की आवश्यकता नहीं है। कृपया कम्प्यूटर द्वारा सृजित पासबुक/विवरणी पर हस्तालिखित (मैन्युअल) प्रविष्टियां स्वीकार न करें।

Computer generated entries shown in the statement of account do not require any authentication/initial from bank official. Please do not accept any manual entry in your computer generated Pass Book/Statement of account.

DIRECTOR CUM PRINCIPAL
MS LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH JAWALAMUKHI
DISTT KANGRA (H.P.)

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19/11/20

प्रतिपद महादय
(फार्मसी इंस्टीट्यूट)
L. J. M. College
जवाहरपुर

विषय -> सडवांस हेतु प्रार्थना पत्र -
श्रीमान जी,

विनम्र निवेदन यह है कि मैं वरुण
सर्वणा देवी आपको कॉलेज में कोई वषा
में कार्यरत हूँ। मेरी प्योरी का खादी है।
इलाके में मुझे कुछ पसा वषा जसरत
पडे गइर है। आप कर मुझे 60,000/- से 60,000/-
छुटाव कर 1/- में पैसे में आपको अपनी
तनखवाह मेरा जाल माह 3000/- से 3000/-
हुगी।
धन्यवाद

Forwarded to
Mr. D. Sir
for kind perusal

निवेदका
सर्वणा देवी

Absence Sanctioned for 5000/-
to be returned in 4000/-
Per month W. e. f. salary 9 Feb/2022
Paid on 10 March/2022
Paid by Chao. 1450/- 14/3/2022
Munji



DIRECTOR GENERAL
LAUREATE INSTITUTE
OF PHARMACY KATHMOG
TEH. SANGRAHAP
DIST. SANGRAHAP

Handwritten signature



1760243581

29

EWISRK

HTL

Handwritten signature
Authorized Signatory (only)
Name: [illegible]

FOR LAUREATE INSTITUTE OF PHARMACY

50,000/-

2658005700000014

PAY *Sachin devi*
Fifty thousand only



KATHMOK (Nepal) Pvt. Ltd.
RTGS/NEFT IFS CODE : PUNB0265800

30012022
00000000

क्र. सं. क्र. सं.	दिनांक Date	चक्र सं. Cheque No.	विवरण Particulars	प्रतिशत DR Amount	वर्ग सं. CR Amount	शेष Balance
20-01-2022			Account No. 2058005700000014	Value dated Rs	Balance b/f	
20-01-2022		449083	By UPI/202012181621/729/8650491332/1 To : Charges for NEFT Customer Payment : 0000 To NEFT: PUNB02201564392:MS PAULI SALES CO Net Available Balance including FTD as on 20-01-2022 15:57:44	4,72 19,800.00	55,000.00	
20-01-2022			By CASH To SWEEP TRANSFER TO [265800F200013694 To SATISH KUMAR To RAJEEV KUMAR To RAJEEV KUMAR	1,00,000.00 8,500.00 4,950.00 7,900.00	69,000.00	
21-01-2022			To : Charges for NEFT Customer Payment : 0012 To NEFT: PUNB02201564392:MS RAM CHAND SONI To : Charges for NEFT Customer Payment : 0012 To NEFT: PUNB02201564392:MS PAULI SALES CO	2.36 6,270.00 4.72 55,176.00		
21-01-2022			To : Charges for NEFT Customer Payment : 0012 To NEFT: PUNB02201564392:MS RAM CHAND SONI To : Charges for NEFT Customer Payment : 0012 To NEFT: PUNB02201564392:MS PAULI SALES CO	4.72 20,250.00 4.72 21,880.00		
21-01-2022		449079	By CASH To M S SURESH TRADING COMPANY (210700)	82,915.00	59,400.00	
21-01-2022		449085	To SELF	29,030.00		
21-01-2022		449083	To AIR TECH SYSTEM (210700)	5,51,680.00		
21-01-2022			To : Charges for NEFT Customer Payment : 0012 To NEFT: PUNB02201564392:MS RAM CHAND SONI	2.36 5,594.00		
21-01-2022		449086	To SWIRE GARMENT STEEL	3,07,136.00		
21-01-2022		449085	To SWIRE GARMENT STEEL	50,000.00		
21-01-2022		449084	To DHANU FURNITURE HOUS (400700)	1,04,742.00		
21-01-2022			Net Available Balance including FTD as on 20-01-2022 15:57:44			


 DIRECTOR CUM PRINCIPAL
 LAUREATE INSTITUTE
 OF PHARMACY KATHOG
 T-1 JAWALAMUKHI
 J. KANGRA (H.P.)

सेवा में

प्रधान-धर्म महादय जी,
मो. 880 कार्मेली कॉलेज,
काथोगा ज

विषय → सडबॉस हेतु जार्जना पत्र

प्रतिमान जी,

विनम्र निवेदन यह है कि मैं कबल
आपको कॉलेज में सलाई-कार्मेली के
पद पर कार्यरत हूँ। मैं पिछले काफी समय से
बिमार था। जिस कारण मुझे आपरेशन करवाना
पड़ा। आपरेशन का काफी रक्छा है। थोड़ा कर
आप मुझे सडबॉस के रूप में 30,000/- (तीस हजार रुपये)
देकर छुटार्थ करें। ताकि मैं अपना इलाज करवा
सकूँ। मैं यहाँ आप मेरी लगरवाह में से छारि माह
काट लें। आप का महान धन्य होगी।

धन्यवाद

दिनांक

25/02/22



by NITK

Mr. Sanyal

M/14

2/3/22

forwarded to

M.D. Sir

for kind consideration

Adm.

Payment

निवेदन

आपको

सलाई कार्मेली

काथोगा

ज

धन्यवाद

Scanned with CamScanner
DIRECTOR
LAUREATE INSTITUTE
OF PHARMACY, KATHOGA
JAWALAHARI, PUNJAB

James W.

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

आदेश नं. 100/2024

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

आदेश नं. 100/2024

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

आदेश नं. 100/2024

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

आदेश नं. 100/2024

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

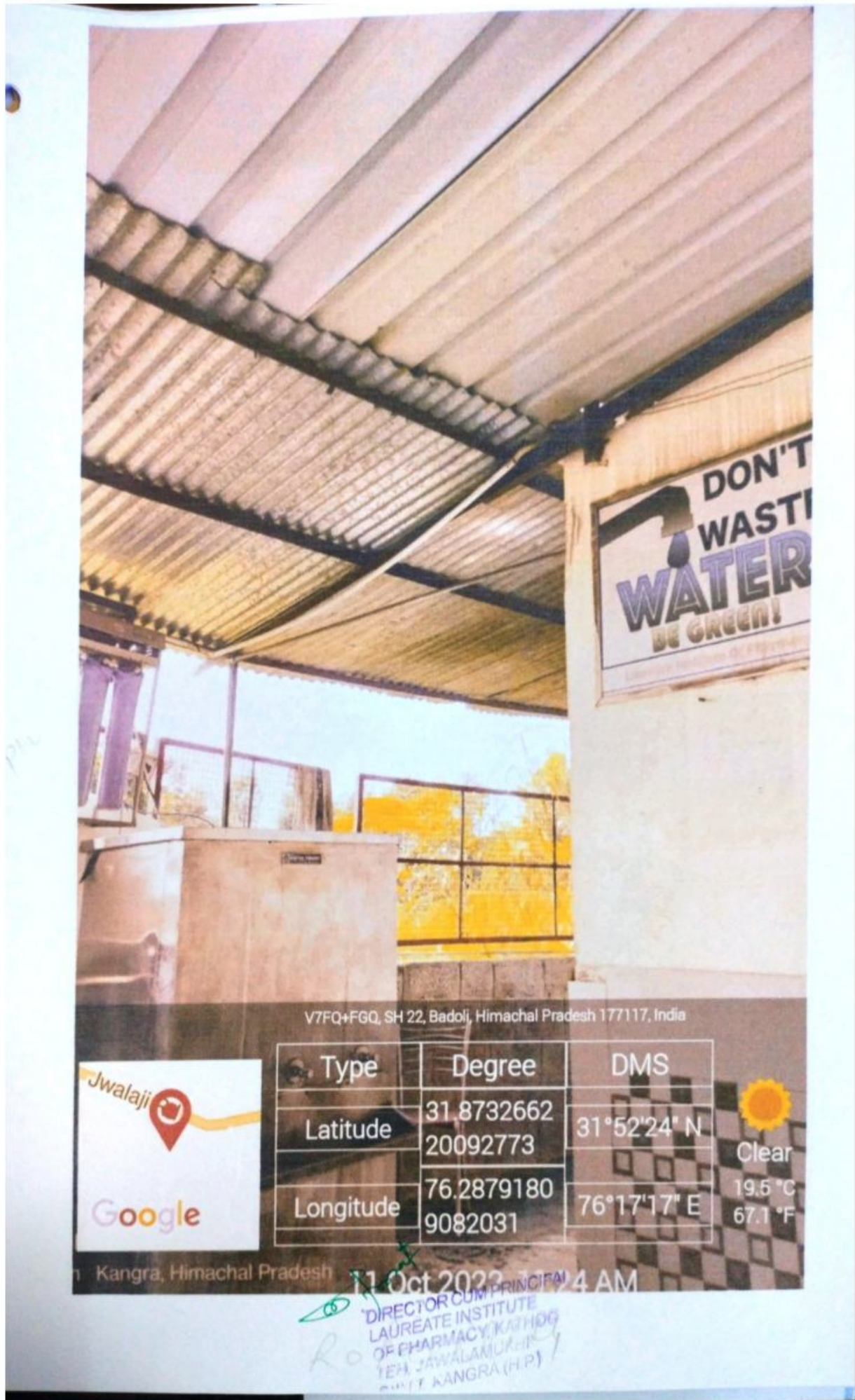
आदेश नं. 100/2024

सर्वोच्च न्यायालय
Supreme Court of India

आदेश नं. 100/2024

आदेश नं. 100/2024

आदेश नं. 100/2024



V7FQ+FGQ, SH 22, Badoli, Himachal Pradesh 177117, India



Type	Degree	DMS
Latitude	31.8732662 20092773	31°52'24" N
Longitude	76.2879180 9082031	76°17'17" E



Clear
19.5 °C
67.1 °F

Kangra, Himachal Pradesh

11 Oct 2023, 11:4 AM

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE
OF PHARMACY, KATHOG
TEH JWALAMURI
DIST KANGRA (H.P.)



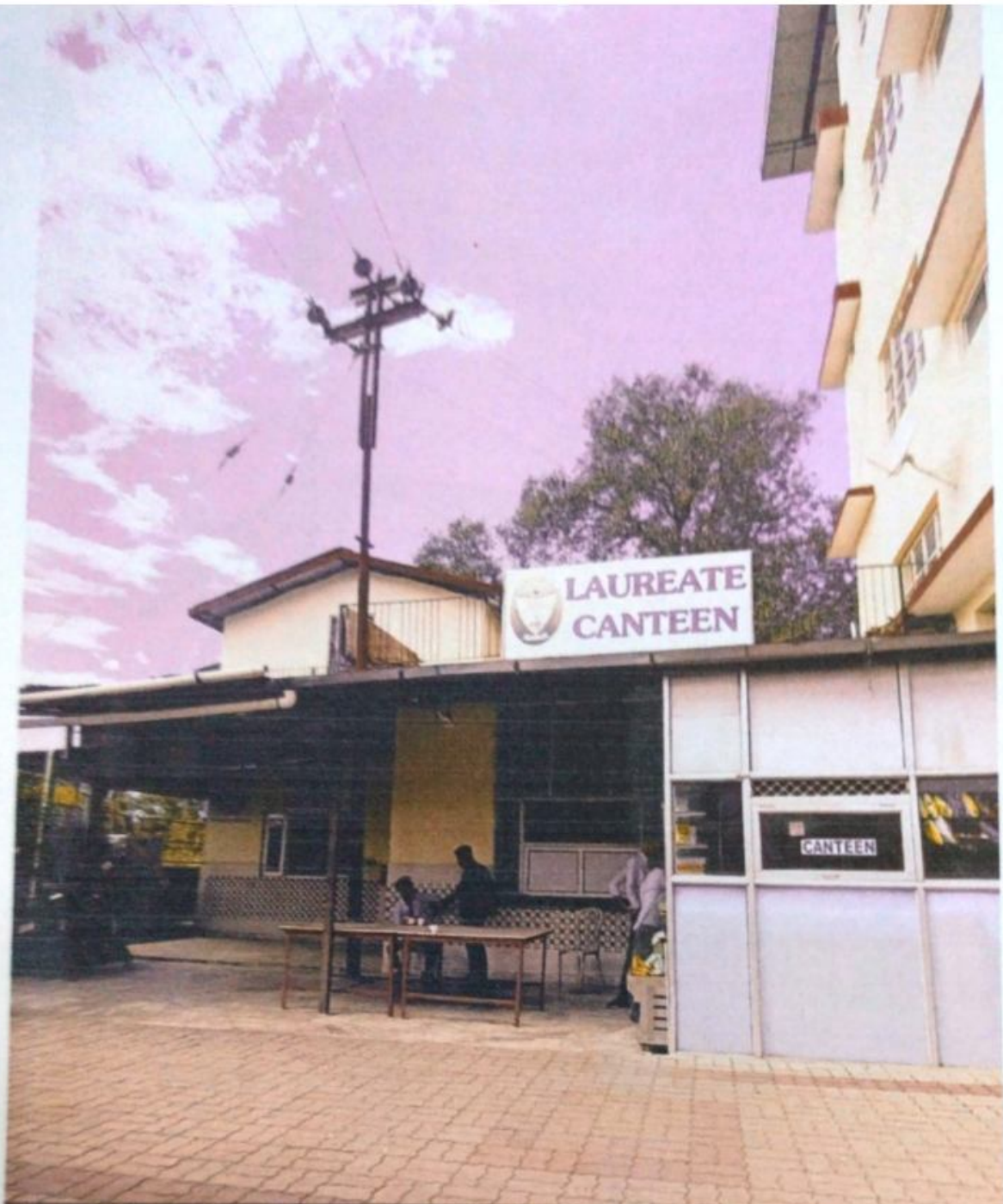
V7FP+C7P, teh, kathog, Jawalamukhi, Himachal Pradesh 176031, India



Type	Degree	DMS
Latitude	31.873701095 581055	31°52'25" N
Longitude	76.285934448 24219	76°17'9" E

11 Oct 2022, 11:27 AM

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)



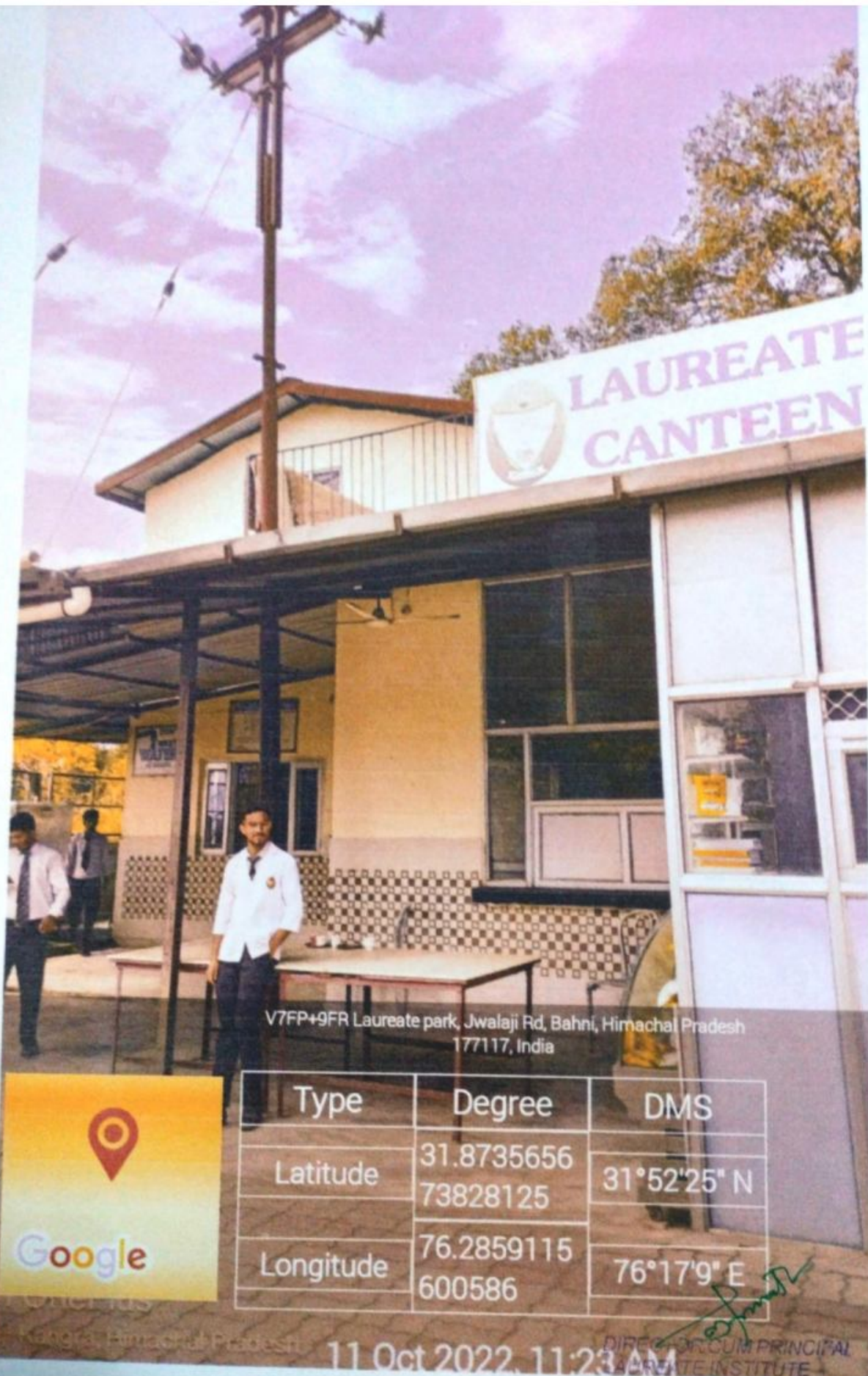
V7FP+C7P, teh, kathog, Jawalamukhi, Himachal Pradesh 176031, India



Type	Degree	DMS
Latitude	31.8737010 95581055	31°52'25" N
Longitude	76.2859344 4824219	76°17'9" E

Kangra, Himachal Pradesh

11 Oct 2022, 11:24 AM







 GPS Map Camera



Bahni, Himachal Pradesh, India

V7FP+796, Jwalaji Rd, Bahni, Himachal Pradesh

177117, India

Lat 31.873229°

Long 76.285547°

15/10/22 03:16 PM GMT +05:30





GPS Map Camera



Jawalamukhi, Himachal Pradesh, India
V7FP+C7P, teh, kathog, Jawalamukhi, Himachal
Pradesh 176031, India
Lat 31.873342°
Long 76.285642°
15/10/22 03:16 PM GMT +05:30

EMPLOYEE PERFORMANCE REVIEW REPORT
LAUREATE INSTITUTE

Name: Sarajan Kumar
Dept: B. Pharm B.B.A / B.C.A
Job Title: Sweeper
Date of Joining: April 2010 Last Increment: 480

EVAL DATE: _____
Name of HOD: _____

Present salary: 10440

Responsibilities/Criterion	Nature of Job Rating
In laboratory/Office/ On Security	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____
Neatness in working	yes ✓ well
Accuracy & timeliness: Are work products completed on time, With accuracy, without consistent supervision?	Yes ✓ well
Planning & Independence: Does employee effectively plan his Laboratory and other workload to establish priorities?	Partially
Adaptability: can employee adjust to changes/ handle pressure?	yes
Creativity & initiative: Does employee use creativity and take initiative in finding new ways to complete the assigned lab work and outside work?	well
Communication Skill: Does employee efficiently himself/herself verbally (for eg. Telephone) in person and in writing?	well
Attitude towards work and organisation: Does employee positive attitude about the job, understand	yes
Relationship co-worker: does employee work corporately with co-worker maintain good relationship exert positive	well
Attendance: does employee report to work regularly and On time follow office procedure regarding absence, insure that responsibilities and covered	well on time
Dependability and follow thought: Can employee be counted on to complete assigned responsibilities to follow through on task and ask for clarity where it is needed (rather than allow a task to remain undone)	Yes - Never hesitate to ask to complete task
Judgment and Problem Solving: Does employee so good judgment and the ability to act independently When faced with a problem or in office work	yes
How much increment may be granted: (%)	B-10%
Total Score	

HOD Statement: Which kind of strength may be considered for annual increment
Committed and Creative in his work style

A

Principal Final Remark: _____

Signature: HOD _____

Signature of director cum Principal: _____

Signature of Managing Director: _____

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE OF
PHARMACY KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)

Faculty Performance Appraisal (Session-2020-21)

SELF ASSESSMENT REPORT

1. Name Dr. Shubham Sharma Designation Assistant Professor DOI 1 Aug 2019
 2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review) _____

3. Name of the Course taught during the year
 Sub. Pharmacy Practice Ssc A T/P VII Sem.
 Sub. Hospital Technical Pharmacy (Diploma) T/P 2nd Sem. 1 year
 Sub. Pharmaceutical Microbiology T/P III Sem.
 Sub. Pharmacopoeias I, II, III (B Pharm) T/P I, 2 Sem. 1 year
 Sub. Pharmacology T/P VIII Sem.

4. Maximum no. of periods per course available in the available in the semester as per Time- Table (Lectures & Practical) Total classes taken out of Prescribed

Sub 58 Sub 42 Sub 30 Sub Online Sub 38

5. Teaching load mentioned in time table (Lectures & Practical)

No. Of the Total Lectures (Including Tutorials) delivered	Shortfall	Practical periods taken	Shortfall
	<u>NILL</u>		<u>NILL</u>

6. Reasons for shortfall, if any, in Lectures and practical taken

NILL

7. Solved Specific problem of students if any, or taken initiative to solve.
 * Solve various problems of students regarding preparation of various tests, preparation of notes during Corona Pandemic.
 * Guide the students regarding Hospital training.
 * Guiding the students regarding Project work, working on seminar, research, etc.
 8. Any Research Proposal Proposed or submitted till date. if not give reason
Working on it. (Error in work due to Corona Pandemic).

9. Any project completed other than routine teaching

NIL


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10. Any New Experiment added in the practical course

Making Lab manuals, add experiments as soft copy for Diploma 1st & 2nd year practical file under the guidance of Vice Principal Sir.

11. Any innovation if introduced related teaching.
- Preparation of notes as PPT before video on YouTube, Moodle, etc.
 - Making Q&A & give this to higher section student in class.
 - Organised various teaching, Quiz based games after 2 weeks.
 -
12. Papers published (give the title, Co-author if any, give details of the journals. Attach separate Sheet, if necessary).
- Chapter on OTC medication and for review.
 -
 -
 -
13. Any contribution in Laboratory/Course Development.
- Prepared Lab Manual for 1st year (Biology) and 2nd year Diploma (Hospital & Clinical Pharmacy).
14. Contribution to Industrial Development in the form of consultancy/sponsored R.D/ Industrial tie up.
- Only Hospital Training related consultancy, making certificate to enable the permission on the behalf of our Institution.
15. Contribution to Corporate life of the college/ university.
- Try to put efforts in advertisement of college.
 - Contribute & took 4 admission in B.Pharm / D.Pharm.
 - Try my best in various functions & workshop Institute Organise the Conference.
16. Contribution to Scientific/ technical education through publication of book chapter/textbooks and laboratory Manual.
- Laboratory manual of Hospital & Clinical Pharmacy.
 - Laboratory manual of Remedial Biology.
17. Summer institute, refresher or orientation course attended, during the year, give details.
- Nil.
 -
 -
18. Membership or fellowship of professional/ academic bodies, societies etc. gives details.
19. Brief Critical thinking idea which is relevant to the assessment of students by teacher.
- Convening the students of B.Pharm and D.Pharm, (B.Pharm Practice).
 - Give brief idea regarding new research scope updates to 4th year student.
 - Guidance to regarding various research tools.
20. Any step taken for resource/ funds generation. Give a brief description (Attach separate sheet, if needed).
- Nil.

21. Present salary 20,000 Last Increment 1400 Expected 22,600

DIRECTOR C.U.
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DIST. KANGRA (H.P.)

Assessment by HOD

Name Dr. Shubham Sharma Designation Asst. Professor

Kindly provide your assessment on the five point scale in respect of the following parameters

Outstanding Very Good Good Satisfactory Unsatisfactory
5 4 3 2 1

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is Unsatisfactory, Please give reasons thereof separately

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters:

I	Teaching load and regularity in taking class	Yes/NO	2
II	Research guidance to students if any	Yes/NO	3
III	Any project completed other than the student projects	Yes/NO	3
IV	Innovation/ experiments introduced in the course	Yes/NO	3
V	Contribution in curriculum development	Yes/NO	2
VI	Intellectual capital (Book/ Articles/ Patents/ Talks)	Yes/NO	3
VII	Publication in refereed journals	Yes/NO	2
VIII	Organizing and participation in seminars/ workshops, special lectures, FDP's, Summer institutes	Yes/NO	3
IX	Contribution to the corporate life of the college/ university	Yes/NO	3
X	Membership or fellowship of professional/ Academic bodies	Yes/NO	2

26

B. Performance and General Attributes (Weightage-50)

I	Knowledge in the sphere of work	3
II	Quality of output	3
III	Communication skill (oral and written)	3
IV	Initiative and adaptability (Resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	2
V	Aptitude to work	3
VI	Ability to inspire and motivate	3
VII	Supervisory ability	2
VIII	Interpersonal relation and team work	3
IX	Integrity and Trustworthiness	3
X	General conduct	2

25

Total score: A+B =

$$26 + 25 = 51$$

Signature of the HOD

S.S.
07/04/21

Dr. Anshu
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(To be filled in by the PRINCIPAL/ MANAGING DIRECTION)

1. Are you satisfied that the HOD has made his/her reports with due care and after taking into account all the relevant material.

yes

2. Do you agree with the Assessment of the faculty member given by the HOD

HOD. needs to guide Candidate by conducting weekly meeting.

3. Remarks about grading of the faculty member by the HOD

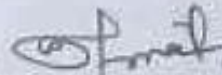
Satisfactory

4. Has the faculty member any special characteristics, and/ or any abilities which would justify his/her selection for section assignment. If so Specify

He is novice, so need to improve in teaching & working style



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DISTT. KANGRA (H.P.)



Signature of Managing Director/ Principal

Laureate Institute of Pharmacy

(A Unit of Laureate Education Society, Shimla)

Faculty Performance Appraisal (Session-2020-21)

SELF ASSESSMENT REPORT

1. Name Shavinder Kaur Designation Asst. Prof. on 17 July 2019
2. Academic Qualifications (Mention if any additional qualification has been acquired during the year under review) Barred in Ph.D. if any
3. Mention Name of university _____
4. Maximum no. of periods per course available in the available in the semester as per Time-Table (Lectures & Practical) Total classes taken out of Prescribed 45
5. Teaching load mentioned in time table (Lectures & Practical)

No. Of the Total Lectures (including Tutorials)	Mode of Teaching (Online/Off Line)	Practical periods (Online/Off Line)	Result of Semester
Pharmacy Practice - 45	online + offline	-	96%
Microbiology - 45	online + offline	-	53%
Social & Preventive Pharmacy - 45	online + offline	-	100%
Pharmacy - 45	online + offline	online + offline	Awaited
HARDY - 26	online + offline	online + offline	Awaited

6. Reasons for shortfall in results, if any less than 75%

Due to shorting of teachers, students face the problem.

7. What is your plan of action for the improvement of Result

Regular Test (Quiz)
Group - discussion

8. Description of any Research Proposal Proposed or submitted till date

due to busy schedule of classes, extra work, assigned to me.

9. Project Completed

10. New Innovation in the Theory or Practical's course.

(2 Each- Max. 8 Marks)

PowerPoint Presentation & Use of Games & Videos

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Good need (lectures) in Providing Question-bank to students.

11. Any Discovery & innovation/Industrial collaboration if introduced related teaching/research.

i. Preparation of Lab manual.

ii.

iii.

iv.

12. Papers published (give the title, Co-author if any, give details of the journals. Attach separate Sheet, if necessary).

(3 Marks- National, 10 Marks -International)

Total No. National / International National

Publisher Review Paper under process EIC Listed No. Impact SCOPUS

13. Any contribution in Laboratory/Course Development. (Put Remarks for Best laboratory Practice)

Preparation of Laboratory Manual.

14. Your vision towards NBA, your Contribution till now towards NBA activities works.

i. Prepared the documentation of conference & publications.
ii. Preparation of course file.
iii.

15. Contribution towards Institute Development other than Academic and research. (Industrial consultancy/sponsored R.D/ Industrial tie up/ Admission/Exam).

16. Contribution to Scientific/ technical education through publication of book chapter/textbooks and laboratory Manual.

(2-Marks Chapter, 5-Marks National, 10-Marks International)

Book

Book Chapter

17. Summer institute, refresher or orientation course attended, during the year, give details.

(2 each max 6Marks)

i. conferences attended

ii. FDP

iii. Webinars.

18. Membership of professional/ academic bodies, societies etc. give details.

(2 each max 6 Marks)

National Int. National

19. Brief Critical thinking idea which is relevant to the skill development and assessment of students.

i. Written tests to improve aptitude of Paper.
ii. Group discussion & Quiz Assignment.
iii. Seminars.

20. Present salary 15,500 Last increment Expected As per my work.


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Assessment by HOD

Department Pharmacy Name Mr. Sharinder Kaur

Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. Kindly provide your assessment on the five point scale in respect of the following parameters. In case the rating is unsatisfactory, Please give reasons thereof separately.

Outstanding 1 Very Good 2 Good 3 Satisfactory 4 Unsatisfactory 5

A. Keeping in view the information furnished by the faculty member, please provide your assessment on the following parameters: (Weightage-50)

I.	Teaching load and regularity in taking class	5
II.	Mentoring/Research guidance to students	3
III.	Any project completed other than the student projects	2
IV.	Innovation/ experiments introduced in the course	2
V.	Contribution in NBA documents development	3
VI.	Intellectual capital (Book/ Articles/ Patents/ Talks)	1
VII.	Publication in refereed journals mention in self-appraisal	1
VIII.	Organizing and participation in Seminars/ Workshops/Special lectures- National-Int Talk/ FDP's	2
IX.	Contribution to the corporate life at National/ International level/Hospitals/National Recognized B&D	1
X.	Membership or fellowship of professional/ Academic bodies	1

B. Performance and General Attributes(Weightage-50)

I.	Knowledge of subject	4
II.	Quality of output	4
III.	Communication skill (oral and written)	3
IV.	Handling normal and unforeseen problems and willingness to take responsibilities in the new area of work. (Example Separately)	4
V.	Aptitude to work. With best output	4
VI.	Ability to Inspire and motivate students (Example Separately)	3
VII.	Supervisory ability towards laboratory	4
VIII.	Off time duty willingness	3
IX.	Integrity and Trustworthiness	3
X.	General dressing sense and conduct	5

Total score: A+B = * 21 + 37 = 58

* Please attached copy of annexures as proof claimed documents for guard file

HOD recommendation on increment 6-8% 3-4 %/ 4-6 %/ 6-8 %/ 8-10 %

Remarks of N.B./ Principal

(About grading of the faculty member by the HOD)

Signature of the HOD

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Director Cum Principal