



Email Id: contactlaureate@gmail.com

Ph.: 92184-28040, 92184-05087

LAUREATE INSTITUTE OF PHARMACY

(Approved by PCI, New Delhi and Himachal Pradesh Govt.)
(An Autonomous Institute of Pharmacy - Off Campus Research Centre of H.P.T.U.)
NAAC Accredited "A" Grade & Recognized u/s 2(f) of UGC Act 1956
Affiliated to Himachal Pradesh Technical University, Hamirpur
V.P.O. Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P. (176031)

Ref. No.....

Date: 29/09/2025

Minutes of Meeting (16th Meeting)

The 16th meeting of IQAC was conducted on 01/09/2025 at 12:30 PM in the Director cum Principal office, Laureate Institute of Pharmacy. The meeting commenced with the formal welcome address by **Prof. (Dr) M. S. Ashawat**, Director cum Principal. He welcomed all the members present and acknowledged their continued contribution to the academic and administrative development of the institute. The following items were discussed in the meeting:



Item no. 01: Review of 15th meeting discussions

Dr. Pravin Kumar, IQAC Coordinator briefly highlighted the 15th meeting discussions and implementation of those discussions.

Discussion	Implementation
Discussion and approval of credit based certificate/Value added courses	Certificate courses were conducted with approval from Board of Studies and Academic council. The courses conducted by respective department were as follows:

	<ul style="list-style-type: none"> • Certificate course in 'Community and Retail Pharmacy' (Department of Pharmaceutics). • Certificate course in 'Analytical Instrumentation Skills for Pharma QC Labs' (Department of Pharmaceutical Analysis). • Certificate course in 'Modern Approaches to Clinical Pharmacy and Patient Care' (Department of Pharmacology). • Certificate course in 'Herbal Pharmaceuticals for Preventive Healthcare' (Department of Pharmacognosy).
<p>Preparing and submitting departmental grant/research proposal to ICMR, DST, DBT, HIMCOST, SERB, AYUSH etc. every year.</p>	<p>Two research project proposals were submitted for grant:</p> <ul style="list-style-type: none"> • Identification of potent anti-atopic bioactive compounds from Himalayan honey and effect on atopic dermatitis (Submitted to ICMR, New Delhi, Amount: Rs. 4,68,7885.00) • Traditional Medicines and Healing Practices (Submitted to ICCSSR, New Delhi, Amount: Rs. 30,00,000.00).
<p>Collaborative research study with National and International Universities</p>	<p>Collaborative Research project proposal was submitted in collaboration with Dept. of Environmental Science, Dr. Y. S Parmar University of Horticulture and Forestry, Nauni; Dept. of Commerce, H.P.U Shimla;</p>

	<p>Dept. of Evening Studies, H.P.U. Shimla, Dept. of Nephrology, I.G Medical College, Shimla.</p> <p>Research Proposal Detail: Traditional Medicines and Healing Practices (Submitted to ICCSSR, New Delhi, Amount: Rs. 3000000.00).</p>
Constitution of Mental wellness club	Mental Wellness club was constituted on 01/03/2025. Mr. Nikhil Sharma, Assistant Professor, Department of Pharmaceutical Chemistry is appointed as Nodal officer.
Constitution of Electoral literacy cell	Electoral Literacy cell club was constituted on 01/05/2025. Prof (Dr) C.P.S Verma, HOD, Department of Pharmacognosy, Dean Student Welfare is appointed as Nodal officer.
Celebration of annual prize distribution function	Annual prize distribution function was organized on 19/03/2025.
Organization of Parent-Teachers meet	Parents Teachers meet was conducted on 12/04/2025.
Sponsorship to the faculty members and PG students for attending seminars, conferences and FDPs.	Dr. Pravin Kumar and Dr. Mayank Branawal were sponsored by the Institute for 4 Days Training in Department of Pharmacy Practice, J.S.S College of Pharmacy, Mysuru, Karnataka.
Creation of corpus fund for educational purposes.	The decision to create corpus fund was approved by the Governing body of Laureate Educational Society, Shimla (Resolution no.143, dated: 18/05/2025)
Chair for Professor of Practice	Prof. (Dr) C. P. S Verma, HOD, Department of Pharmacognosy was appointed as Professor of Practice.

Item no. 02: Submission of AQAR to NAAC for academic session 2024-25

The IQAC will submit the AQAR to NAAC portal before due date in co-ordination with all the stake holders.

Item no. 03: Discussion on the feedback received from the different stake holders and action to be taken on the feedback

Feedback	Stake holder	Discussion in meeting
Transport facility	Student	Class Coordinators to collect data on interested students
Increase number of food items and beverages in canteen	Faculty	The canteen incharge to take action after consultation with Director cum Principal.

Item no. 04: Organization of International conference

The preparations status for the organization of International conference on ‘**Mesoscience: Integrating Science and Technology in Healthcare and Medical Devices,**’ to be held on 20th - 21st September 2025 was reviewed..

Item no. 05: Discussion on minutes of meeting of BOS, Academic Council, Research Promotion Council and Staff's meeting with Managing Director.

Highlights from various committee meetings were shared by respective member secretaries:

BOS: Prof. (Dr.) Shivkumar Kushawaha

Academic Council: Mr. Devraj

Research Promotion Council: Prof. (Dr.) Amardeep Ankalgi

Staff Meeting with Managing Director: Mr. Devraj, Staff Secretary

Item no. 6 Organization of SSR activity for DST FIST Project.

DST FIST Project implementation group will organize the SSR activity.

Item no. 7 Consultancy services for Industrial samples and other institute samples.

The committee discussed about initiating consultancy services for industrial and institution samples.

Item no. 8 Organization of Alumni meet

The alumni meet has been planned on 22/11/2025. The Alumni cell further notified to IQAC that Alumni Registration Fee has been revised to Rs. 900.00 from Rs. 300.00. The registration fee revision was approved by the IQAC.

Item no. 9 Participation and completion of orientation program on UGC approved portals such as SWAYAM/MOOCs.

All faculty members are encouraged to enroll in UGC-approved platforms (SWAYAM/MOOCs), utilizing institute sponsorship for academic upgradation.

Item no. 10 Reconstitution of IQAC

The IQAC has been reconstituted and the constitution was approved in the meeting (**Annexure 1**).

Item no. 11 Anyother item with the permission of chair.

- **Revision of Institute's Admission Brochure:** The admission cell will coordinate with all the different committees and cells.
- **Hostel admission and withdrawal policy:** The Chief hostel warden will coordinate in consultation with Director cum Principal and Admission cell Incharge to frame the policy.
- **Smart Board in all the remaining class rooms:** The Director cum Principal will discuss the proposal with the management.
- **Women Cell Activities:** The Women cell/Gender Sensitization Cell of the institute should organize the different awareness activities on various women issues.

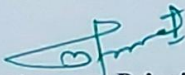
The following members could not attend due to personal reasons and adverse weather conditions:

Dr. Jyoti Swaroop – Industrial Stakeholder

Mr. Baldev Thakur – Employer Stakeholder

Mr. Munir Mohan – Local Society Nominee

The meeting concluded with vote of thanks by Dr. Pravin Kumar, IQAC Coordinator.



Director cum Principal

**DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE OF
PHARMACY KATHOG
TEH. JAWALAMUKHI
DIST. KANGRA (H.P.)**



Annexure - 01
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Date:.....

Date: 25/08/2025

Internal Quality Assurance Cell –Reconstitution

S.no	Designation	Person/s
1	Chairperson (Head of the institution)	Prof (Dr.) M. S Ashawat
2	Senior Administrative Officer	Prof (Dr.) Vinay Pandit
3	Teacher Members	Prof (Dr.) C. P. S. Verma Prof (Dr.) Amardeep Ankalgi Prof (Dr.) Aditi Kaushik Prof (Dr.) Shiv Kumar Kushawaha Mr. Nishant Goutam Dr. Tarun Sharma Mrs. Shavinder Kumari Mrs. Archana Choudhary Mr. Sunny Bhardwaj
4	Member from Management	Dr. Uday Ran Singh, Member Laureate Educational Society, Shimla
5	Nominee* from Local Society/ Students/Alumni	Mr. Manner Mohan, Business (Society nominee) Mr. Abhishek Sharma, M. Pharm, Student Mr. Nainika Chib, B.Pharm, Student Mr. Ankaj Kaundal (Govt. Pharmacist)
6	Nominee* from Employers/ Industrialists/ Stakeholders	Mr. Baldev Thakur (HR Manager, Macleods Pharmaceuticals Ltd., Baddi) Mr. Jyoti Saroop (Director, Unati Cooperative Marketing cum Processing Society, Talwara, Panjab) Mr. Balwinder Dhiman (Parent Stakeholder)
7	Co-ordinator IQAC	Prof (Dr.) Pravin Kumar

*The term for nominated member is for 3 Years


Prof. (Dr.) M.S. Ashawat
Director cum Principal

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