

**LAUREATE INSTITUTE OF PHARMACY**

(Approved by PCI, New Delhi and Himachal Pradesh Govt.)  
 (An Autonomous Institute of Pharmacy - Off Campus Research Centre of H.P.T.U.)  
 NAAC Accredited "A" Grade & Recognized u/s 2(F) of UGC Act 1956  
 Affiliated to Himachal Pradesh Technical University, Hamirpur  
 V.P.O. Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P. (176031)

No.....

Date: 31/05/25

**CIRCULAR****SUBJECT: 2<sup>nd</sup> Academic Council Meeting on 05/06/2025**

To

S.r No.	Name of Person	Designation
1.	Prof. (Dr.) M S Ashawat	Chairman
2.	Prof. (Dr.) Swaranlata Saraf	Expert Academician
3.	Prof. (Dr.) Ashish Baldi	Expert Academician
4.	Prof. (Dr.) Shailesh Sharma	Expert Academician
5.	Prof. (Dr.) Rajendra Guleria	University Nominee
6.	Prof. (Dr.) Vinay Thakur	University Nominee
7.	Prof. (Dr.) Raju L	University Nominee
8.	Shri Baldev Thakur	Industry Expert
9.	Shri Amit Rana	Lawyer
10.	Prof. (Dr.) Vinay Pandit	HOD ( Pharmaceuticals) & Examination Controller
11.	Prof. (Dr.) C.P.S Verma	HOD ( Pharmacognosy)
12.	Prof. (Dr.) Amardeep Ankalgi	HOD ( Pharmaceutical Analysis & quality Assurance)
13.	Prof. (Dr.) Shiv Kumar Khushwaha	HOD ( Pharmacology)
14.	Dr. Tarun Kumar Sharma	Faculty Member
15.	Dr. Kailash Sharma	Faculty Member
16.	Dr. K. K Rattan	Faculty Member
17.	Mr. Nishant Gautam	Faculty Member
18.	Mr. Dev Raj	Member Secretary

Sir/ Madam,

This is to inform you that 2<sup>nd</sup> Academic Council meeting of Laureate Institute of Pharmacy (Autonomous), Kathog is scheduled on 05/06/2025 at 11:00 am in the board room of the institute. All are requested to make it convenient to attend this meeting most preferably in offline mode. The letter for the meeting is already emailed to your concerned email.

Dr. M. S. Ashawat

Director cum Principal  
 Chairman  
 Academic Council  
 Laureate Institute of Pharmacy  
 (An Autonomous Institute, NAAC-A)

Enclosure: Agenda of the meeting

**Agenda:**

1. **Review of Action Taken on Previous Decisions**
2. **Academic Program Updates:** Introduction of new programs/courses
3. **Examination and Evaluation Matters**
4. **Faculty Matters:** Approval of new appointments, promotions, and academic responsibilities,  
Faculty development initiatives and training programs
5. **Student Affairs:** Academic performance overview, Student feedback on teaching and learning
6. **Research and Innovation:** Updates on ongoing research projects, Collaborative research and  
MoUs
7. **Accreditation and Quality Assurance:** Internal Quality Assurance Cell (IQAC) updates
8. **Policy Matters and Approvals:** Revisions to academic regulations, Approval of new academic  
Policies, Code of conduct and disciplinary guidelines
9. **Any Other Item with the Permission of the Chair**

  
Prof. (Dr.) M.S. Ashawat

**Chairman**  
**Academic Council**  
**Laureate Institute of Pharmacy**  
**(Autonomous Institute, NAAC-A)**

2<sup>nd</sup> AC Minutes of Meeting

S. No.	Agenda	Proceedings
	Welcome of AC members	Professor (Dr.) M. S. Ashawat (AC Chairman) extended a cordial welcome to all members of the Academic Council (AC). Additionally, the Chairman gave a review to the committee members in terms of major milestones, achievements
1.	Confirmation of minutes and action taken report of the previous AC Meeting (1 <sup>st</sup> AC/2024/01-22/11/2024).	The minutes from the preceding meeting and the report on actions taken were presented and approved with unanimous consent.
2.	Academic Program Updates: Introduction of new programs/courses & Approval of Board of Studies (BoS) Meeting Minutes	<p>The approved syllabus of various certificate courses from Board of Studies was discussed (<b>Appendix-I</b>). The following suggestions were given:</p> <ol style="list-style-type: none"><li>1. The duration of the certificate courses should be extended to 3 months.</li><li>2. For the proposed Diploma in Computer application , name should be changed to Diploma course in Basic Computer applications. Instead of modules, the modules should be converted to three different subject for the first semester and two different subjects for the second semester along with practical sessions.</li></ol> <p>With the inclusion of above suggestions the Academic Council has approved the Certificate courses along with diploma courses as proposed and approved by BoS.</p>
3.	Examination and Evaluation Matters	<p>As per the HPTU regulations (01/2024), Point no 6, the examination cell was established with the five members headed by Controller of Examination (<b>Appendix-II</b>). All other activities viz., Question paper setting, date sheet, Answer Booklets etc. will be provided by the university.</p> <p>The academic council has approved the examination cell as proposed.</p> <p>However, the academic council is of the opinion that complete examination pattern and process to be followed in autonomous college should be placed in next meeting of the academic council.</p>



4.	Faculty Matters: Faculty development initiatives and training programs	The member secretary appraised the members regarding Faculty development initiatives and training programs already conducted (2024-25) and to be conducted in the upcoming session 2025-26. The Committee members wholeheartedly praised the entire team of Laureate Institute of Pharmacy, for all these wonderful achievements. The members also expressed their good wishes for the new endeavors in future. <b>(Appendix-III)</b>
5	Student Affairs: Academic performance overview	The member secretary appraised the members regarding academic performance of the students in the last year examinations (2023-24).
6	Research and Innovation: Updates on ongoing research projects, Collaborative research and MoUs	Updates were presented on ongoing research work, collaborations, and MoUs signed. <b>(Appendix-IV)</b> In the academic session 2024-25 the institute received 01 grant of worth 85 lakhs from DST under FIST. The faculty and students received 05 design patents, 04 Patent publications, and published 50 no. of publications in scopus and other reputed journals. The Institute has executed 14 MoU with different academic and industrial partners.
7	Accreditation and Quality Assurance: Internal Quality Assurance Cell (IQAC) updates	The member secretary invited the IQAC coordinator to update the activities and initiatives taken by the IQAC cell. The Committee members wholeheartedly congratulated the entire team of laureate institute of Pharmacy, for all these wonderful achievements.
8	Policy Matters and Approvals: Revisions to academic regulations, Approval of new academic Policies, Code of conduct and disciplinary guidelines	The member secretary has placed the Prospectus and various fee structures of the courses for the approval by the academic council. The academic council has suggested placing the Prospectus and various fee structures of the courses in finance committee and then placing it in academic council for approval.
9	<b>Any other agenda with permission of the chairman</b>	
	Approval of Academic calendar	Academic Calendar for academic session 2025-26 : It was unanimously decided that for this session Academic calendar provided by the HPTU, Hamirpur will be followed as it is.
	Approval of Board of Studies (BoS) Meeting Minutes	Board of Studies meeting held on 04-06-2025 and discussed the entire programs' syllabus as already given by PCI. All syllabi (as prescribed by PCI) as such were approved by the BOS. As such all syllabus approved by the BOS as prescribed by the PCI Program Educational Objectives, Program Outcomes and Course outcomes for B. Pharmacy & B. Pharmacy Lateral , M.Pharmacy B.Pharmacy Practice and Pharm D entry program for academic session 2025-26 were approved.

Meeting was ended with vote of thanks.



**Chairman**  
**Academic Council**  
**Laureate Institute of Pharmacy**  
**(Autonomous Institute, NAAC-A)**