

Minutes of 1st meeting of Academic Council held on 22nd November 2024 at 1:30 pm under the Chairmanship of Prof. Mahendra Singh Ashawat, Director cum Principal, Laureate Institute of Pharmacy, Kathog, Jawlamukhi.

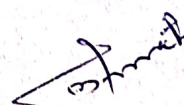
A 1st meeting of the Academic council was held on 22.11.2024 at 1:30 pm in the Board room of Laureate Institute of Pharmacy through hybrid mode. The meeting was attended by the following:

Sr. No.	Name of Person	Designation
1.	Prof. (Dr.) M.S. Ashawat	Chairman
2.	Prof.(Dr.) VinayPandit	HOD (Pharmaceutics)
3.	Prof.(Dr.) CPS Verma	HOD (Pharmacognosy)
4.	Prof.(Dr.) AmardeepAnkalgi	HOD (Pharmaceutical Chemistry)
5.	Mr. Shiv Kumar Kushawaha	HOD (Pharmacology)
6.	Dr. Tarun Kumar Sharma	Faculty Member
7.	Dr. Kailash Sharma	Faculty Member
8.	Dr. AditiKaushik	Faculty Member
9.	Prof. (Dr.) AshishBaldi	Expert Academician
10.	Prof.(Dr.) Shailesh Sharma	Expert Academician(Online mode)
11.	Prof.(Dr.) GauravTejpal	Expert Academician(Online mode)
12.	Prof. RajendraGuleria	University Nominee(Online mode)
13.	Mr. NishantGoutam	Examination Controller
14.	Mr. Dev Raj	Member Secretary

At the onset the chairman welcomed all the members to first meeting of Academic Council. The Chairman himself introduced all the members and appraised all present about the academic activities undertaken by Laureate Institute of Pharmacy since its inception. He appraised that the institute is striving for the academic excellence and making its efforts in this direction. He appraised the members about various activities initiated by the institute. Chairman, has appraised the members that institute is doing excel not in university examinations where our 6 students have received gold medal but also in research where recently under FIST Grant of DST institute has received 85 lakhs grant in aid for the development of research facilities. He appraised that institute has conducted more than 50 conferences / workshops/ Guest lectures and about 120 research papers were published in reputed SCOPUS indexed journals in past 5 years. Chairman sharing his vision about development of institute, action plan said that in upcoming session industry oriented syllabus will be framed in order to increase the placement of our students. Further, Mr. Devraj, Member Secretary of Academic Council was requested to take up agenda items and following decisions were taken

Item No. 1.1 General discussion made on Autonomous confirmation status of college.

Member secretary appraised the members about the confirmation of Autonomous status of the institute. He has informed the members that Regulation of HPTU regarding the autonomous status has been


Chairman
Academic Council
Laureate Institute of Pharmacy
(Autonomous Institute, NAAC-A)

received. The members were in the favor that autonomy of the institute should be taken up in phase wise manner and unanimously it was decided to follow the guidelines of the HPTU from next session 2025-26 onwards.

Item No. 1.2 Regarding the syllabus in autonomous institute

The academic council has decided to follow the same syllabus as notified by the apex bodies like PCI for the particular course. Further, the committee has suggested that in the existing syllabus, new topics relevant to latest development in the field at par with industry requirements can be added in order to upgrade their knowledge & skills with current requirements of that particular subject.

Item No. 1.3 Discussion on examination system to be followed in Autonomous College.

The members of the academic council suggested that examination system in the autonomous colleges should be robust and free from all the flaws as secrecy and standardization are considered to be the hallmarks of good examination system. First the institute should standardize the examination system and do some mock trials and get ready for the robust examination system without any loop holes.

For this it was decided that the Principal of the college shall act as the Chief Controller, Examinations. And he should nominate Controller of Examination who will be a permanent faculty on the basis of potential of the person. The Controller of Examination will create his own team with the approval of the Principal of the College. The team shall consist of Deputy Controllers/Assistant Controllers; the number of persons to be nominated shall depend on the quantum of work in the Examination Cell. Teachers working in the college shall be nominated in the Examination Cell for tenure of 3 years. They will continue doing their teaching work as scheduled by the college. There shall be a team of Office Assistants and Data Entry Operator in the examination Cell.

Dr. Vinay Pandit is nominated as Controller of Examination instead of Mr. Nishant Goutam who was earlier acting as examination controller, his designation in the academic council will be as member of the council.

It was further decided that the running batches of the HPTU will not be disturbed and from 2025-26 session the admitted students will be considered in autonomous status.

Item No.1.4 Discussion on question paper setting for examination in Autonomous College.

Regarding the question paper, as the regulation of HPTU has not given any autonomy in this regard; the matter can be taken up with university as per the suggestive measures given by the committee.

Chairman
Academic Council
Laureate Institute of Pharmacy
(Autonomous Institute, NAAC-A)

The committee has suggested to identify the panel of question paper setters & evaluators as per the norms given below:

- a) For UG courses the question paper setter should have 8 years' experience in teaching that particular subject and for PG courses the setter must have doctorate degree in the relevant specialization with 8 years' experience in teaching of that particular subject.
- b) For evaluation of answer scripts of UG courses, evaluator must have atleast 3 yrs experience of teaching the subject (to be evaluated). For PG dissertation, the evaluator must be Doctorate in that particular specialization.

Once the question paper has been set same may be forwarded to the university and university can send the question paper to the autonomous college.

Item No.1.5. Discussion on ERP system for student enrollment.

As per the UGC guidelines 2017, the institution should maintain the robust system for the examination and student enrolment in their institution. The academic council suggested for designing of ERP software for student enrollment as well as examination purpose.

Item No. 1.6. Discussion on certificate course for students

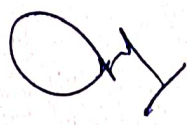
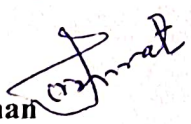
Certificate courses are serve a multitude of purposes for different students: they are sometimes used to bridge the gap between different phases of academic study, or to provide additional professional training and qualifications. The committee of academic council suggested that college can start the certificate course for UG and PG students having 1 and 2 credits with minimum fee. Committee members advised to come up with the proposed certificate courses with their objectives and implementation procedure in the next meeting.

The meeting ended with vote of thanks to the chair.

Chairman

Academics Council

Laureate Institute of Pharmacy Kathog
Laureate Institute of Pharmacy
(Autonomous Institute, NAAC-A)



Handwritten signatures and notes including "A.D. Anand" and "A.S." with various scribbles.